



Western Riverside Council of Governments Finance Directors Committee

AGENDA

**Thursday, April 26, 2018
1:00 p.m.**

**Western Riverside Council of Governments
Citrus Tower
3390 University Avenue, Suite 450
Riverside, CA, 92501**

PLEASE NOTE NEW LOCATION

In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in the Finance Directors Committee meeting, please contact WRCOG at (951) 405-6703. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting. In compliance with Government Code Section 54957.5, agenda materials distributed within 72 hours prior to the meeting which are public records relating to an open session agenda item will be available for inspection by members of the public prior to the meeting at 3390 University Avenue, Suite 450, Riverside, CA, 92501.

The Finance Directors Committee may take any action on any item listed on the agenda, regardless of the Requested Action.

- 1. CALL TO ORDER (Rochelle Clayton, Chair)**
- 2. SELF INTRODUCTIONS**
- 3. PUBLIC COMMENTS**

At this time members of the public can address the Finance Directors Committee regarding any items with the subject matter jurisdiction of the Committee that are not separately listed on this agenda. Members of the public will have an opportunity to speak on agenda items at the time the item is called for discussion. No action may be taken on items not listed on the agenda unless authorized by law. Whenever possible, lengthy testimony should be presented to the Committee in writing and only pertinent points presented orally.

4. MINUTES

- A. Summary Minutes from the January 25, 2018, Finance Directors Committee Meeting are Available for Consideration.**

P. 1

Requested Action: 1. *Approve the Summary Minutes from the January 25, 2018, Finance Directors Committee meeting.*

5. CONSENT CALENDAR

All items listed under the Consent Calendar are considered to be routine and may be enacted by one motion. Prior to the motion to consider any action by the Committee, any public comments on any of the Consent Items will be heard. There will be no separate action unless members of the Committee request specific items be removed from the Consent Calendar.

- A. **Finance Department Activities Update** *Ernie Reyna* **P. 5**
- Requested Action:** 1. *Receive and file.*

6. REPORTS / DISCUSSION

- A. **3rd Quarter Draft Budget Amendment for Fiscal Year 2017/2018** *Ernie Reyna, WRCOG* **P. 11**
- Requested Action:** 1. *Approve the 3rd Quarter Draft Agency Budget Amendment for Fiscal Year 2017/2018.*

- B. **Local Assistance for WRCOG Member Agencies: Grant Writing Assistance & BEYOND Program Updates** *Andrea Howard, WRCOG* **P. 35**
- Requested Action:** 1. *Receive and file.*

- C. **Draft Fiscal Year 2018/2019 Agency Budget** *Ernie Reyna, WRCOG* **P. 105**
- Requested Action:** 1. *Receive and file.*

7. **REPORT FROM THE CHIEF FINANCIAL OFFICER** *Ernie Reyna*

8. **ITEMS FOR FUTURE AGENDAS** *Members*

Members are invited to suggest additional items to be brought forward for discussion at future Finance Directors Committee meetings.

9. **GENERAL ANNOUNCEMENTS** *Members*

Members are invited to announce items / activities which may be of general interest to the Finance Directors Committee.

10. **NEXT MEETING:** **The next Finance Directors Committee meeting is scheduled for Thursday, July 26, 2018, at 1:00 p.m. at WRCOG's office located at 3390 University Avenue, Suite 450, Riverside, CA, 92501.**

11. **ADJOURNMENT**

1. CALL TO ORDER

The meeting of the Finance Directors Committee was called to order at 1:04 p.m. by Ernie Reyna at WRCOG's office, Citrus Room.

2. SELF INTRODUCTIONS

Members present:

Melana Taylor, City of Beaumont
Terry Shea, City of Canyon Lake
Patricia Song, City of Corona
Wendy Preece, City of Menifee
Marshall Eyerman, City of Moreno Valley
Lisette Free, City of Norco
Dr. Stephen Ajobiewe, City of Perris
Edward Enriquez, City of Riverside
Thomas Prill, City of San Jacinto
James Riley, City of Wildomar (1:31 p.m. arrival)
Charles Turner, Eastern Municipal Water District
Kevin Mascaro, Western Municipal Water District
Matthew Schenk, March Joint Powers Authority
Teresa Hyden, Riverside County Office of Education

Staff present:

Ernie Reyna, Chief Financial Officer
Andrew Ruiz, Program Manager
Suzy Nelson, Administrative Assistant
Andrea Howard, Senior Analyst
Jennifer Ward, Director of Government Relations
Daniel Ramirez-Cornejo, Senior Analyst
Christopher Tzeng, Program Manager

Guests present:

Rachael Sanders, PARS
Maureen Toal, PARS
Rony Berdugo, League of Cities

3. PUBLIC COMMENTS

There were no public comments.

4. MINUTES – *(March JPA / Menifee) 13 yes; 0 no; 0 abstention. Item 4.A was approved by a unanimous vote of those members present. The Cities of Banning, Calimesa, Eastvale, Hemet, Jurupa Valley, Lake Elsinore, Murrieta, Temecula, and the Morongo Band of Mission Indians were not present.*

- A. Summary Minutes from the January 25, 2018, Finance Directors Committee Meeting are Available for Consideration.**

Action: 1. *Approved the Summary Minutes from the January 25, 2018, Finance Directors Committee meeting.*

5. CONSENT CALENDAR – (Moreno Valley / Canyon Lake) 13 yes; 0 no; 0 abstention. Item 5.A was approved by a unanimous vote of those members present. The Cities of Banning, Calimesa, Eastvale, Hemet, Jurupa Valley, Lake Elsinore, Murrieta, Temecula, and the Morongo Band of Mission Indians were not present.

A. Financial Department Activities Update

Action: 1. *Received and filed.*

6. REPORTS / DISCUSSION

A. 2nd Quarter Draft Budget Amendment for Fiscal Year 2017/2018

Andrew Ruiz, WRCOG Program Manager, reported on the status of the 2nd Quarter Draft Budget Amendment for the Fiscal Year 2017/2018. Mr. Ruiz went into each department and noted various expenditure line items that are to be amended.

Andrew explained that for each line item increased, there would be a corresponding decrease in another expenditure and that, overall, there would be a no net increase to the 2nd quarter's budget amendment.

Action: 1. *Recommended that the Executive Committee approve the 2nd Quarter draft Budget Amendment for Fiscal Year 2017/2018.*

(Moreno Valley / Canyon Lake) 13 yes; 0 no; 0 abstention. Item 6.A was approved by a unanimous vote of those members present. The Cities of Banning, Calimesa, Eastvale, Hemet, Jurupa Valley, Lake Elsinore, Murrieta, Temecula, and the Morongo Band of Mission Indians were not present.

B. Pension Rate Stabilization Program

Rachael Sanders of Public Agency Retirement Services (PARS) gave an overview of their Pension Rate Stabilization Program. Ms. Sanders explained that previously, the only way to reduce your agency's unfunded liability was to send additional contributions to your pension system such as CalPERS.

Rachael explained that there is new alternative to help reduce your pension liability, which is to set up a separate Section 115 Trust account which would grow interest and is tax exempt. PARS is able to assist jurisdictions in setting up that Section 115 Trust accounts.

Rachael stated that more than 120 California agencies have adopted the 115 Trust program as of January 25, 2018, with many more entities considering adoption. She went into why you should prefund into the 115 Trust and the benefits behind the program. Some of the bonuses behind prefunding pensions was that the city has complete control over contributions and disbursements, timing, amount, and the risk tolerance level. Assets can be transferred to retirement system plan at the City's direction, which can reduce or eliminate large fluctuations in employer contributions to the retirement system.

Ms. Sanders went into examples of other cities that have adopted the program and how they were able to start up the trust.

Terry Shea was wondering how they would invest, if it was over a year, 6 months, or right away. Rachael responded that it was up to the investor to pick the level of risk that they would want to take.

Action: 1. *Received and filed.*

C. Senate Bill (SB) 1 Update

Rony Berdugo of the League of California Cities reported on SB 1 and provided the most recent information available. Mr. Burdgo explained that California is in need of major road repair due to failing infrastructure and weather conditions, which led to the creation of Senate Bill 1.

Rony stated that there is \$70 billion in unmet funding needs and there will be a \$20 billion shortfall of road needs after 10 years. Cities will begin to see SB 1 monies trickle in this fiscal year (FY) 2017/2018, but only partial amounts. Cities will receive full funding beginning next FY 2018/2019.

Action: 1. *Received and filed.*

7. REPORT FROM THE CHIEF FINANCIAL OFFICER

Ernie Reyna, WRCOG's Chief Financial Officer, indicated conference spaces are available at WRCOG's new offices for Member Agencies should they need to use for future meetings.

8. ITEMS FOR FUTURE AGENDAS

The Finance Directors Committee expressed an interest in hearing a presentation on the topics of cannabis and housing. In addition, WRCOG staff will be bringing forward the draft budget for Fiscal Year 2018/2019.

9. GENERAL ANNOUNCEMENTS

Ernie Reyna announced that the next quarterly meeting of the Finance Directors Committee will be held at 3390 University Avenue, Suite 450, in Riverside. This will be the location of WRCOG's new offices.

10. NEXT MEETING

The next Finance Directors Committee meeting is scheduled for Thursday, April 26, 2018, at 1:00 p.m., at WRCOG's office located at 3390 University Avenue, Suite 450, Riverside, CA, 92501.

11. ADJOURNMENT

The meeting of the Finance Directors Committee meeting adjourned at 1:56 p.m.

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Western Riverside Council of Governments

Finance Directors Committee

Staff Report

Subject: Finance Department Activities Update

Contact: Ernie Reyna, Chief Financial Officer, ereyna@wrcog.us, (951) 405-6740

Date: April 26, 2018

The purpose of this item is to provide an update on the Fiscal Year (FY) 2018/2019 Agency Budget development process, the 3rd Quarter budget amendment schedule for FY 2017/2018, and the Agency financial report summary through February 2018.

Requested Action:

1. Receive and File.

FY 2018/2019 Agency Budget Development Process

Staff has begun the process of creating the FY 2018/2019 Agency Budget; below is the schedule of presentations for review and action at the various Committees, including the General Assembly:

April 11, 2018:	Administration & Finance Committee (first review)
April 19, 2018:	Technical Advisory Committee (first review)
April 26, 2018:	Finance Directors Committee (first review)
May 7, 2018:	Executive Committee (first review)
May 9, 2018:	Administration & Finance Committee (<i>second review</i>)
May 17, 2018:	Technical Advisory Committee (<i>second review</i>)
June 4, 2018:	Executive Committee (<i>second review</i>)
June 21, 2018:	General Assembly (<i>action</i>)

3rd Quarter Budget Amendment

March 31, 2018, marked the end of the third quarter of FY 2017/2018. The Administration & Finance Committee approved the 3rd Quarter Draft Budget Amendment on April 11, 2018. The Technical Advisory Committee will consider the amendment report on April 19, 2018 (see Item 6.B), and the Executive Committee will consider the amendment on May 7, 2018.

Financial Report Summary through February 2018

The Agency Financial Report summary through February 2018, a monthly overview of WRCOG's financial statements in the form of combined Agency revenues and costs, is provided as Attachment 1.

Prior Actions:

<u>April 19, 2018:</u>	The Technical Advisory Committee received and filed.
<u>April 11, 2018:</u>	The Administration & Finance Committee received and filed.

April 2, 2018: The Executive Committee received and filed.

Fiscal Impact:

This item is for informational purposes only; therefore, there is no fiscal impact.

Attachment:

1. Financial Report summary – February 2018.

Item 5.A

Finance Department Activities Update

Attachment 1

Financial Report summary – February 2018

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Western Riverside Council of Governments
Monthly Budget to Actuals
For the Month Ending February 28, 2018

	Approved 6/30/2018 Budget***	Thru 2/28/2018 Actual	Remaining 6/30/2018 Budget
Revenues			
Member Dues	311,410	313,695	(2,285)
General Assembly	300,000	18,800	281,200
PACE Residential Revenue	816,771	735,290	81,481
CA HERO Residential Revenue	5,800,000	3,054,573	2,745,427
The Gas Company Partnership	50,000	31,377	18,623
SCE WREP Revenue	75,000	65,677	9,323
PACE Residential Recording Revenue	182,775	159,683	23,092
CA HERO Residential Recording Revenue	1,000,000	557,200	442,800
CA First Residential Revenue	167,000	26,560	140,440
CA First Residential Recording Revenue	86,000	9,153	76,847
Other Misc Revenue	-	1,530	(1,530)
Solid Waste	117,100	78,835	38,265
Active Transportation Revenue	150,000	80,567	69,433
RIVTAM Revenue	25,000	25,000	-
Air Quality-Clean Cities	137,500	138,000	(500)
LTF	726,000	726,000	-
Commercial/Service - Admin Portion	101,097	71,228	29,869
Retail - Admin Portion	118,867	94,390	24,478
Industrial - Admin Portion	249,133	337,264	(88,130)
Residential/Multi/Single - Admin Portion	1,045,779	807,545	238,233
Multi-Family - Admin Portion	129,787	84,162	45,625
Commercial/Service - Non-Admin Portion	2,426,945	1,709,478	717,467
Retail - Non-Admin Portion	2,852,820	2,265,352	587,468
Industrial - Non-Admin Portion	5,979,195	8,094,324	(2,115,129)
Residential/Multi/Single - Non-Admin Portion	25,098,070	19,381,090	5,716,980
Multi-Family - Non-Admin Portion	3,114,890	2,019,879	1,095,010
Total Revenues	60,574,824	40,886,650	19,688,174
Expenditures			
Wages & Salaries	2,579,801	1,735,046	844,754
Fringe Benefits	739,956	520,565	219,391
Total Wages and Benefits	3,379,757	2,255,611	1,124,145
Overhead Allocation	2,219,371	1,479,580	739,791
General Legal Services	634,037	654,110	(20,073)
Audit Fees	27,500	20,200	7,300
Bank Fees	29,000	14,681	14,319
Commissioners Per Diem	62,500	34,800	27,700
Office Lease	427,060	147,228	279,832
WRCOG Auto Fuel	750	320	430
WRCOG Auto Maintenance	100	29	71
Special Mail Svcs	1,800	673	1,127
Parking Validations	4,865	2,725	2,140
Staff Recognition	1,245		1,245
Coffee and Supplies	160	1,203	(1,043)
Event Support	105,370	62,571	42,799
General Supplies	26,088	15,297	10,791
Computer Supplies	12,258	6,840	5,418

Computer Software	28,486	22,100	6,386
Rent/Lease Equipment	35,100	18,295	16,805
Membership Dues	32,850	18,094	14,756
Subscriptions/Publications	5,099	705	4,394
Meeting Support/Services	18,910	6,664	12,246
Postage	5,005	4,253	752
Other Household Expenditures	4,250	-	4,250
COG Partnership Agreement	25,000	9,550	15,450
Storage	11,000	11,296	(296)
Printing Services	16,462	1,426	15,036
Public Notices	11,900		11,900
Computer Hardware	4,286	1,692	2,594
Misc. Office Equipment	1,376	688	688
EV Charging Equipment	5,975	5,975	-
Communications-Regular	9,218	11,077	(1,859)
Communications-Long Distance	500	192	308
Communications-Cellular	14,021	7,563	6,458
Communications-Comp Sv	75,009	36,504	38,505
Communications-Web Site	8,465	7,208	1,257
Equipment Maintenance - General	10,000	5,737	4,263
Equipment Maintenance - Computers	26,200	11,662	14,538
Insurance - General/Business Liason	73,520	66,239	7,281
WRCOG Auto Insurance	1,570	3,457	(1,887)
PACE Recording Fees	1,354,775	882,355	472,420
Seminars/Conferences	23,353	10,788	12,565
General Assembly Expenditures	300,000	20,491	279,509
Travel - Mileage Reimbursement	27,409	14,057	13,352
Travel - Ground Transportation	7,583	2,551	5,032
Travel - Airfare	25,423	10,155	15,268
Lodging	15,999	9,451	6,548
Meals	10,700	4,442	6,258
Other Incidentals	10,123	6,448	3,675
Training	15,400	9,060	6,340
Supplies/Materials	65,588	281	65,307
Ads	51,571	51,025	546
Education Reimbursement	25,000	2,500	22,500
Consulting Labor	4,414,309	1,392,719	3,021,590
Consulting Expenses	96,466	4,443	92,023
TUMF Project Reimbursement	39,000,000	10,659,201	28,340,799
BEYOND Expenditures	2,052,917	526,705	1,526,212
Computer Equipment Purchases	44,877	14,608	30,269
Office Furniture Purchases	312,500	265,488	47,012
Total General Operations	61,600,179	16,577,402	45,022,777
Total Expenditures	64,979,936	18,833,013	46,146,923

***Includes 1st & 2nd quarter budget amendments



Western Riverside Council of Governments

Finance Directors Committee

Staff Report

Subject: 3rd Quarter Draft Budget Amendment for Fiscal Year 2017/2018

Contact: Ernie Reyna, Chief Financial Officer, ereyna@wrcog.us, (951) 405-6740

Date: April 26, 2018

The purpose of this item is to request approval of WRCOG's 3rd Quarter Draft Budget Amendment for Fiscal Year (FY) 2017/2018. The staff report includes a summary of increases and/or decreases to both revenues and expenditures by department.

Requested Action:

1. Approve the 3rd Quarter Draft Agency Budget Amendment for Fiscal Year 2017/2018.

General Fund

Administration Program combined expenditures for telephone services for the PACE call center, insurance costs for WRCOG's vehicle, the purchase of new stationary and forms due to the office move, and the lease buyout for a water cooler, went over budgeted amounts. These increases in expenditures will be offset by decreasing the budget for staff education reimbursement line item, as WRCOG does not have any employees seeking education reimbursement by the end of the fiscal year.

In the Government Relations Program, expenditures exceeded the budgeted amount primarily due to legal fees associated with the BEYOND Program and salaries for the Experience Program. These expenditures will be offset by a decrease in expenditures in other budgeted categories where there is an available budget.

Net Expenditure increase to the General Fund: \$0

Transportation Department

Transportation Department expenditures exceeded the budgeted amount by \$6,685, primarily due to additional staff time (salary) in the Active Transportation Program of \$3,821. These expenditures will be offset by decreasing the budget in consulting labor.

Net Expenditure increase to Transportation Department: \$0

Energy Department

Energy Department expenditures exceeded the budgeted amount by \$232,377. The WRCOG HERO Program increased expenditures in consulting expenses due to a delay in billings from WRCOG's financial advisor, Public Financial Management, Inc., for consulting expenses in FY 2016/2017. The WRCOG HERO Program also increased recording expenditures due to the passage of SB 2, which increased recording fees by \$150

per assessment. The Streetlights Program increased its legal fees by \$22,858. These expenditures will be offset by a decrease in expenditures in other budgeted categories where there is an available budget, mostly within the consulting labor line item.

The California HERO Program experienced a decline in revenues and volumes in FY 2017/2018 due to market saturation and other PACE providers entering the market. WRCOG anticipates a continued decrease in the CA HERO Program volumes and currently has budgeted \$5.8M in revenues, but anticipates to bring in \$4M at the end of FY 2017/2018 for a decrease in budgeted revenues of \$1.8M. In prior years, WRCOG experienced excess revenues from the PACE Programs, specifically the CA HERO Program, which were used to build Agency reserves and fund other agency / member activities and initiatives, such as BEYOND, Fellowship, Grant Writing, Experience, Streetlights, Community Choice Aggregation (CCA), etc. By the end of FY 2017/2018, WRCOG anticipates approximately \$1M in carryover revenues, which will be used to fund the Community Choice Aggregation's budget for FY 2018/2019.

For FY 2018/2019, the Energy Department will have a balanced budget with minimal anticipated excess revenues. WRCOG will be bringing in additional PACE providers and anticipates growth in the PACE commercial market in FY 2018/2019, which could potentially bring more revenues to the Agency.

Revenue decrease to Energy Department: \$1,800,000

Environment Department

Environment Department expenditures exceeded the budgeted amount by \$3,202, primarily due to increased advertising costs for the Riverside Used Oil Program. These expenditures will be offset by a decrease in expenditures mostly in the marketing categories.

Net Expenditure increase to the Environment Department: \$0

Prior Actions:

April 19, 2018: The Technical Advisory Committee approved the 3rd Quarter Draft Agency Budget Amendment for Fiscal Year 2017/2018.

April 11, 2018: The Administration & Finance Committee approved the 3rd Quarter Draft Agency Budget Amendment for Fiscal Year 2017/2018.

Fiscal Impact:

For the 3rd Quarter of Fiscal Year 2017/2018, there will be a decrease in revenues of \$1.8M in the Energy Department for the CA HERO Program.

Attachment:

1. Annual Budget for the year ending June 30, 2018, with 3rd Quarter amendment.

Item 6.A

3rd Quarter Draft Budget
Amendment for
Fiscal Year 2017/2018

Attachment 1

Annual Budget for the year ending
June 30, 2018, with 3rd Quarter
amendment

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Western Riverside Council of Governments
Annual Budget
For the Year Ending June 30, 2018

Department: General Fund



Thru 3/31/2018 Actual	Approved 6/30/2018 Budget	Amendment Needed 3/31/2018
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Expenditures

WRCOG Auto Maintenance	260	100	(160)
Parking Validations	2583	1225	(1,358)
Coffee and Supplies	1203	0	(1,203)
Program/Office Supplies	12765	10000	(2,765)
Computer Equipment/Supplies	1309	1000	(309)
Postage	1285	1279	(6)
Communications - Regular Phone	12969	9209	(3,760)
WRCOG Auto Insurance	3457	1570	(1,887)
Staff Education Reimbursement	2500	25000	11,447

Total net (increase)/decrease (0)

**Western Riverside Council of Governments
Annual Budget
For the Year Ending June 30, 2018**

Department: Government Relations



Thru 3/31/2018 Actual	Approved 6/30/2018 Budget	Amendment Needed 3/31/2018
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Expenditures

Salaries & Wages	122,537	181,811	1,450
Parking Validations	228	225	(3)
Member Dues	2,082	750	(1,332)
Communications - Cellular Phones	450	404	(46)
Seminars/Conferences	3,100	4,500	1,000
Travel - Mileage Reimbursement	3,369	5,291	532
General Legal Service	6,859	5,453	(1,406)
Meals	796	600	(196)

Total net (increase)/decrease (1)

Western Riverside Council of Governments
Annual Budget
For the Year Ending June 30, 2018

Department: Government Relations



Thru 3/31/2018 Actual	Approved 6/30/2018 Budget	Amendment Needed 3/31/2018
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Expenditures

Salaries & Wages	120,144	180,790	2,822
Parking Validations	228	225	(3)
Member Dues	2,082	750	(1,332)
Communications - Cellular Phones	450	404	(46)
Seminars/Conferences	3,100	4,500	1,000
Travel - Mileage Reimbursement	843	2,000	536
Meals	655	500	(155)

Total net (increase)/decrease	2,822
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Western Riverside Council of Governments
Annual Budget
For the Year Ending June 30, 2018

Department: Government Relations (BEYOND - 4800)



Thru	Approved	Amendment
3/31/2018	6/30/2018	Needed
Actual	Budget	3/31/2018

Expenditures

General Legal Service	6,859	5,453	(1,406)
Travel - Mileage Reimbursement	335	291	(44)
Total net (increase)/decrease			(1,450)

Western Riverside Council of Governments
Annual Budget
For the Year Ending June 30, 2018

Department: Government Relations (Fellowship - 4700)



Thru 3/31/2018 Actual	Approved 6/30/2018 Budget	Amendment Needed 3/31/2018
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Expenditures

Travel - Mileage Reimbursement	2,190	3,000	40
Meals	140	100	(40)
Total net (increase)/decrease			(0)

Western Riverside Council of Governments
Annual Budget
For the Year Ending June 30, 2018

Department: Government Relations (Experience - 4900)



Thru 3/31/2018 Actual	Approved 6/30/2018 Budget	Amendment Needed 3/31/2018
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Expenditures

Salaries and Wages	2,393	1,021	(1,372)
Total net (increase)/decrease			(1,372)

Western Riverside Council of Governments
Annual Budget
For the Year Ending June 30, 2018

Department: Transportation



Thru 3/31/2018 Actual	Approved 6/30/2018 Budget	Amendment Needed 3/31/2018
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Expenditures

Salaries and Wages	26,426	22,604	(3,821)
Membership Dues	1,016	750	(266)
Subscriptions/Publications	25	-	(25)
Meeting/Support Services	2,651	1,894	(757)
Postage	411	250	(161)
Travel - Mileage Reimbursement	3,159	2,490	(669)
Travel - Ground Transportation	476	427	(49)
Travel - AirFare	1,469	1,000	(469)
Lodging	2,046	1,579	(467)
Consulting Labor	288,619	1,319,251	6,685

Total net (increase)/decrease (0)

Western Riverside Council of Governments
Annual Budget
For the Year Ending June 30, 2018

Department: Transportation (TUMF - 1148)



Thru 3/31/2018 Actual	Approved 6/30/2018 Budget	Amendment Needed 3/31/2018
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Expenditures

Membership Dues	1,016	750	(266)
Subscriptions/Publications	25		(25)
Meeting/Support Services	2,651	1,894	(757)
Postage	411	250	(161)
Travel - Mileage Reimbursement	3,159	2,490	(669)
Travel - Ground Transportation	476	427	(49)
Travel - AirFare	1,469	1,000	(469)
Lodging	2,046	1,579	(467)
Consulting Labor	248,961	1,197,114	2,864

Total net (increase)/decrease 0

Western Riverside Council of Governments
Annual Budget
For the Year Ending June 30, 2018

Department: Transportation (ATP - 2030)



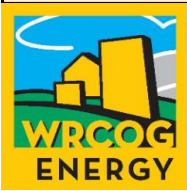
Thru	Approved	Amendment
3/31/2018	6/30/2018	Needed
<u>Actual</u>	<u>Budget</u>	3/31/2018

Expenditures

Salaries and Wages	26,426	22,604	(3,821)
Consulting Labor	39,659	122,137	3,821
Total net (increase)/decrease			(0)

**Western Riverside Council of Governments
Annual Budget
For the Year Ending June 30, 2018**

Department: Energy



Expenditures

	Thru 3/31/2018 Actual	Approved 6/30/2018 Budget	Amendment Needed 3/31/2018
Description	Actual	Budget	Variance
Statewide HERO Revenue	3,054,573	5,800,000	(1,800,000)
Expenditures			
Salaries & Wages	3,501	17,034	772
Cellular Phone	1,088	1,000	(88)
Communications - Computer Services	2,400	-	(2,400)
Computer Supplies	3,437	2,000	(1,437)
Consulting Labor	559,514	2,426,324	231,605
Event Support	7,292	7,113	(179)
General Legal	329,815	289,137	(40,678)
Lodging	1,313	208	(1,105)
Meals	652	265	(387)
Office Supplies	274	36	(238)
Other Household Exp	240	-	(240)
Other Incidentals	2,768	1,215	(1,553)
PACE Residential Recording	232,783	182,775	(50,008)
Parking Validations	238	-	(238)
Postage	3,123	1,886	(1,237)
Subscriptions/Publications	114	-	(114)
Travel - Airfare	3,114	2,500	(614)
Travel-Ground Transportation	818	178	(640)
Travel-Mileage Reimbursement	948	602	(346)
WRCOG HERO Direct Exp	343,659	212,784	(130,875)
Total net (increase)/decrease			1,800,000.23

**Western Riverside Council of Governments
Annual Budget
For the Year Ending June 30, 2018**

Department: Energy (WRCOG HERO - 2006)



Thru 3/31/2018 Actual	Approved 6/30/2018 Budget	Amendment Needed 3/31/2018
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Expenditures

General Legal	91,115	75,000	(16,115)
PACE Residential Recording	232,783	182,775	(50,008)
Other Incidentals	2,768	1,215	(1,553)
WRCOG HERO Direct Exp	343,659	212,784	(130,875)
Total net (increase)/decrease			(\$198,552)

Western Riverside Council of Governments
Annual Budget
For the Year Ending June 30, 2018

Department: Energy (Streetlights - 2026)



Thru	Approved	Amendment
12/31/2017	6/30/2018	Needed
Actual	Budget	12/31/2017

Expenditures

GENERAL LEGAL SERVICES	74,834	51,976	(22,858)
Parking Validations	238	-	(238)
Consulting Labor	59,715	160,717	23,095
Total net (increase)/decrease			(\$0)

**Western Riverside Council of Governments
Annual Budget
For the Year Ending June 30, 2018**

Department: Energy (CCA - 2040)



Thru 3/31/2018 Actual	Approved 6/30/2018 Budget	Amendment Needed 3/31/2018
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Expenditures

General Legal Services	163,866	162,161	(1,705)
Postage	93	5	(88)
Travel-Mileage Reimbursement	948	602	(346)
Travel-Ground Transportation	818	178	(640)
Lodging	1,313	208	(1,105)
Meals	652	265	(387)
Consulting Labor	182,609	509,983	4,271

Total net (increase)/decrease (\$0)

**Western Riverside Council of Governments
Annual Budget
For the Year Ending June 30, 2018**

Department: Energy (Administration - 2100)



Thru 3/31/2018 Actual	Approved 6/30/2018 Budget	Amendment Needed 3/31/2018
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Expenditures

Salaries & Wages	3,501	17,034	772
Event Support	7,292	7,113	(179)
Office Supplies	274	36	(238)
Subscriptions/Publications	114		(114)
Other Household Exp	240		(240)
Total net (increase)/decrease			\$0

**Western Riverside Council of Governments
Annual Budget
For the Year Ending June 30, 2018**

Department: Energy (California HERO - 5000)



	Thru 3/31/2018 Actual	Approved 6/30/2018 Budget	Amendment Needed 3/31/2018
Revenues			
Statewide HERO Revenue	3,054,573	5,800,000	(1,800,000)
Expenditures			
Computer Supplies	3,437	2,000	(1,437)
Postage	3,029	1,881	(1,148)
Cellular Phone	1,088	1,000	(88)
Communications - Computer Services	2,400	-	(2,400)
Travel - Airfare	3,114	2,500	(614)
CA HERO Direct Exp	317,189	1,755,624	204,239
Total net (increase)/decrease			198,552

**Western Riverside Council of Governments
Annual Budget
For the Year Ending June 30, 2018**

Department: Environmental



Thru 3/31/2018 Actual	Approved 6/30/2018 Budget	Amendment Needed 3/31/2018
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Expenditures

Advertisement - Radio & TV	6,500	3,500	(3,000)
Computer Software	87	51	(36)
Event Support	741	3,521	2,185
General Supplies	212	11	(201)
Insurance - General Business	185	-	(185)
Marketing/Brochures	-	4,619	1,017
Seminars/Conferences	850	709	(141)
Storage	11,296	10,000	(1,296)
Supplies/Materials	-	21,120	2,296
Travel - Lodging	966	469	(497)
Travel - Mileage Reimbursement	850	709	(141)

Total net (increase)/decrease 0

Western Riverside Council of Governments
Annual Budget
For the Year Ending June 30, 2018

Department: Environmental (Solid Waste - 1038)



Thru 3/31/2018 Actual	Approved 6/30/2018 Budget	Amendment Needed 3/31/2018
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Expenditures

General Supplies	212	11	(201)
Computer Software	87	51	(36)
Seminars/Conferences	850	709	(141)
Travel - Mileage Reimbursement	850	709	(141)
Travel - Lodging	966	469	(497)
Marketing/Brochures	-	4,619	1,017

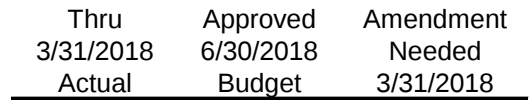
Total net (increase)/decrease 0

Department: Environmental (Riverside UO - 2035)



Event Support	741	3,521	2,185
Insurance - General Business	185	-	(185)
Supplies/Materials	-	2,120	1,000
Advertisement - Radio & TV	6,500	3,500	(3,000)
Total net (increase)/decrease			-

Department: Environmental (State UO - 2038)



Storage	11,296	10,000	(1,296)
Supplies/Materials		19,000	1,296
Total net (increase)/decrease			-

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Western Riverside Council of Governments

Finance Directors Committee

Staff Report

Subject: Local Assistance for WRCOG Member Agencies: Grant Writing Assistance & BEYOND Program Updates

Contact: Andrea Howard, Program Manager, ahoward@wrcoq.us, (951) 405-6751

Date: April 26, 2018

The purpose of this item is to provide members of the Committee an update on the local assistance programs WRCOG administers to provide funding for Member driven projects and programming through the Grant Writing Assistance Program and BEYOND Framework Fund Program and to highlight the BEYOND Round II funded Southwest Riverside County Regional Cancer Treatment Task Force project.

Requested Action:

1. Receive and file.

WRCOG provides assistance to member jurisdictions to fund local projects through the BEYOND Framework Fund Program (BEYOND) and the Grant Writing Assistance Program. BEYOND provides funding directly to member jurisdictions through both competitive and non-competitive funding channels to enable member agencies to develop and implement plans and programs aimed at improving quality of life in Western Riverside County by addressing the goal areas outlined in WRCOG's Economic Development and Sustainability Framework. The Grant Writing Assistance Program covers the cost of hiring professional grant writers to develop proposals for competitive external funding across

BEYOND Program Overview

Piloted in Fiscal Year (FY) 2015/2016, the BEYOND Framework Fund supports development and implementation of local projects aligned with the six goal areas outlined in WRCOG's Economic Development and Sustainability Framework: economy, health, education, energy & environment, water & waste water, and transportation. To date, the Executive Committee has allocated a total of \$4.1 million through two rounds of funding. Round I of BEYOND is funded through FY 2014/2015 Agency carryover funds, while Round II is funded through FY 2015/2016 Agency carryover funds.

BEYOND Round I Status: Round I provided \$1.8 million to member jurisdictions, allocated according to a population-based formula in a single funding stream. Thirty-two projects were funded under Round I and, as of this writing, twenty three projects have been completed, four projects granted extensions are pending completion, one project was cancelled and funding rolled into Round II due to CEQA litigation issues, and four projects have been approved as multi-year efforts; the Water Task Force project, funded jointly by EMWD and WMWD, and one project each from the Cities of Corona, Riverside and Temecula, which are combining Round I and Round II funding for the same project. Attachment 1 includes a summary of each Round I project and identifies which projects are complete.

BEYOND Round II Status: Round II is operating three funding streams: 1) BEYOND Core, a central category of funding allocating \$2.05 million to WRCOG member agencies using a population-based formula; 2) BEYOND Team, a competitive fund for collaborative projects between multiple member agencies; and 3)

BEYOND Health, a competitive fund for public health promoting projects. Through these three funding streams, Round II is funding 51 projects. Though Round II projects just kicked-off in early summer 2017, one project, the Regional Cancer Treatment Task Force Task Force Project, concluded in January 2018. A summary of each Round II project, noting which projects are complete, is provided as Attachment 2.

BEYOND Project Spotlight: Regional Cancer Treatment Task Force Project

The Regional Cancer Treatment Task Force is a strategic effort, convened in 2016, to identify opportunities to support the region's cancer patients by reducing their need to travel outside of the area for treatment. The Task Force is comprised of staff from participating jurisdictions – the Cities of Lake Elsinore, Menifee, Murrieta, Temecula, and the County of Riverside – physicians, public health professionals, and community members. WRCOG's BEYOND Framework Fund is providing \$62,000 to support the Task Force through allocations made on behalf of the Cities of Lake Elsinore (\$10,000), Menifee (\$6,000), Murrieta (\$6,000), Temecula (\$20,000), and the County of Riverside, Third District (\$20,000).

The Task Force convened to explore the limitations to providing premier cancer treatment in the region and address these limitations through coalition building and strategic community planning. To organize the effort, the Task Force contracted with Health Assessment and Research for Communities (HARC), a nonprofit research organization, to facilitate meetings and Task Force logistics and conduct a robust community Cancer Care Needs Assessment.

HARC surveyed 600 cancer patients / survivors and their caregivers, and healthcare providers who work in cancer prevention or treatment, and the results of this Cancer Care Needs Assessment are available at <https://temeculaca.gov/DocumentCenter/Home/View/4547>. The 107-page document includes an analysis of all information collected and concludes with a series of recommendations, which include local hospitals forming cancer care centers and seeking accreditation; bringing more clinical trial opportunities to the region; working to attract, retain, and grow our own providers; communicating available resources to the community at large; and developing a foundation to defray patient costs. Attachment 3 provides a graphic overview of the Cancer Care Needs Assessment process and findings.

Over the past year, the Task Force convened bi-monthly meetings focusing on a variety of topics, ranging from legislative issues to recruiting talent and resources, and guiding the development, implementation, and analysis of the Cancer Care Needs Assessment. The Task Force developed next steps to address five primary problems identified by the Assessment, the problems and associated steps are summarized in Attachment 4.

On January 18, 2018, the Task Force convened what was scheduled to be its final meeting and elected to continue to hold regular meetings and continue working on the identified next steps. Amber Bolden, WRCOG's Public Service Fellow, served as the staff representative to the Task Force, and WRCOG staff will continue to work with the Task Force as their efforts progress, seek opportunities to provide assistance, and regularly provide updates to the WRCOG Committees.

Grant Writing Assistance Program Overview

WRCOG manages a bench of consultants to help jurisdictions prepare grant applications in five program areas: Active Transportation, Caltrans Sustainable Transportation and Adaptation Planning, Affordable Housing and Sustainable Communities, electric vehicle and alternative fuel readiness or funding related to Clean Cities activities; and any new planning grant opportunities. The Program aims to strengthen the region's overall competitiveness for statewide funding and to provide needed supplemental support to jurisdictions prevented from seeking grant funds due to limited capacity and/or resources. WRCOG has allocated \$700,000 toward this Program. For more information on Program logistics, please refer to the Guidelines provided as Attachment 5. Attachment 6 to this report provides an overview of Assistance provided through the Program to date.

Grant Opportunities Summary Table

In addition to offering grant writing assistance, WRCOG provides regular updates on various grant opportunities that may be of interest to jurisdictions with the goal of returning as much grant funding to member agencies as possible. In the Grant Opportunities Summary Table (Attachment 6), there are two tables: Table 1 provides possible grant opportunities which WRCOG may be able to provide grant writing assistance for, while Table 2 provides additional opportunities which are not eligible for assistance through WRCOG, though they may be of interest to members. The table lists both the estimated “Level of Difficulty,” to provide an indication of the level of support needed to develop applications and the “Success Rates” indicating the number of applications awarded in relation to the number of applications submitted.

Prior Actions:

March 15, 2018: The Technical Advisory Committee received and filed.

March 5, 2018: The Executive Committee received and filed.

February 14, 2018: The Administration & Finance Committee received and filed.

Fiscal Impact:

This item is for informational purposes only; therefore, there is no fiscal impact.

Attachments:

1. BEYOND Round I – Project Summaries.
2. BEYOND Round II – Project Summaries.
3. Cancer Care Needs Assessment Infographic.
4. Task Force Next Steps.
5. Grant Writing Assistance Program Guidelines
6. Grant Writing Assistance Provided Summary
7. Grant Opportunities Table

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Item 6.B

Local Assistance for WRCOG
Member Agencies: Grant Writing
Assistance & BEYOND Program
Updates

Attachment 1

BEYOND Round I – Project
Summaries

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Round I Project Summaries

City / Agency	Project Name	Framework Goal(s) Supported	Project Description
City of Banning	Park Facilities Improvements	Health	The City of Banning has been approved to leverage BEYOND money as matching funds to finance an expansion and facilities update of Lions Park. If no match is available, they have proposed using the funds for smaller park facilities updates. Status: Completed ✓
City of Calimesa	Clean Energy Vehicles for Calimesa	Energy & Environment	The City of Calimesa is utilizing BEYOND funding as a match with AQMD AB 2766 funds to replace two vehicles in the City's hybrid/electric fleet. Status: Completed ✓
City of Canyon Lake	Canyon Lake Water Monitoring	Water	The City of Canyon Lake is dedicating BEYOND funds to facilitate more frequent water testing of the Lake as necessitated by anticipated increases of run-off from El Nino storms. Status: Completed ✓
	Economic Development	Economic Dev.	The City of Canyon Lake is spurring economic development by posting monument signs, performing website maintenance, and completing land analysis for future development. Status: Completed ✓
City of Corona	Corona Innovation Center	Economic Dev., Energy & Environment	The City of Corona is utilizing BEYOND funds to support improvements to a previously underutilized facility for use as a business development center.
City of Eastvale	SRTS: Radar Display Signs	Health, Transportation	The City of Eastvale is utilizing BEYOND funds to support its Safe Routes to School campaign through the purchase and installation of 12 radar speed display signs. Status: Completed ✓
City of Hemet	Downtown Specific Plan	Economic Dev.	The City of Hemet is applying BEYOND funds, in conjunction with a SCAG planning grant, to support development of the City's updated Specific Plan and related documents.
City of Jurupa Valley	Farmer's Market	Health, Energy & Environment	The City of Jurupa Valley's Farmers' Market BEYOND project is utilizing funds to make requisite updates to the City's zoning code to allow for a Farmers' Market and will also support the establishment of the Farmer's Market. Status: Completed ✓
	Healthy Jurupa Valley Support	Health	The City of Jurupa Valley's Healthy Jurupa Valley BEYOND project funds are supporting the initiative's five action teams which work to promote and implement healthy living initiatives in the city. Status: Completed ✓
	Pedestrian and Bicycle Mobility Improvements	Health, Transportation	The City of Jurupa Valley's Pedestrian and Bicycle Mobility Improvements BEYOND project will dedicate funds to identify city arterials appropriate for walking and biking corridors. Funds will then be used to install appropriate signage and perform necessary walkway upgrades.
	Chamber of Commerce Partnership	Economic Dev.	The City of Jurupa Valley's Chamber of Commerce BEYOND project is supporting an initiative to build a partnership with the Chamber of Commerce and to develop educational programs that will promote the City's economic vitality. Status: Completed ✓

Round I Project Summaries

City / Agency	Project Name	Goal Area(s) Supported	Project Description
City of Lake Elsinore	Rosetta Canyon Park - Artificial Turf	Economic Dev., Health, Water	The City of Lake Elsinore is devoting BEYOND funds to finance a portion of the City's artificial turf installation at Rosetta Canyon Community Park which will include five softball/baseball fields, and one soccer/football field. Status: Completed ✓
City of Menifee	Citywide Branding Effort - An Economic Driver	Economic Dev.	The City of Menifee is dedicating BEYOND funds to support a two-stage economic development project beginning with a comprehensive evaluation of the City's economic environment, Stakeholder attitudes and perceptions, to inform the second stage development of a citywide branding effort.
City of Moreno Valley	Community Enhancement Program	Economic Dev. Water, Health, Transportation	The City of Moreno Valley is dividing funds between 12 initiatives including a water station installation, materials and supplies support for three Safe Routes to School events, the replacement of 38 computers at the employment resource center, and bike rack installations.
City of Murrieta	Murrieta Energy Efficiency Project	Energy & Environment	The City of Murrieta is utilizing BEYOND funds to finance energy improvement projects identified utilizing an energy audit under the direction of the Energy Network and the Western Riverside Energy Partnership (WREP). Status: Completed ✓
City of Norco	Two-Pronged Economic Development Marketing Strategy	Economic Dev.	The City of Norco is utilizing BEYOND funds to support a two-pronged branding effort highlighting Norco as a dynamic business, and friendly environment; and hospitable destination of choice focusing on equine and related attractions. Status: Completed ✓
City of Perris	Gateway Enhancement Signage Program	Economic Dev.	The City of Perris is dedicating a portion of the City's BEYOND allocation to support the Gateway Enhancement Signage program--an effort to overcome perception challenges faced by the city and to optimize economic opportunities by installing a series of entry, way finding, and branding signs throughout the City's gateway streets and places of interest. Status: Completed ✓
	Green City Farm Program	Health	The City of Perris is dedicating a portion of its BEYOND allocation to fund the Green City Farm project which will develop a Community Garden Demonstration Center exhibiting best practices in water-wise gardening, and healthy living opportunities. Status: Completed ✓
City of Riverside	Marketplace SPOT + TOD	Transportation , Health, Energy & Environment	The City of Riverside is using BEYOND monies to fund a SPOT+TOD project which is a community-based development plan and policy framework that will plan for a pedestrian bridge from Metrolink to downtown and development of the Metrolink area as a node of activity. Multi-Year Project

Round I Project Summaries

City / Agency	Project Name	Goal Area(s) Supported	Project Description
City of San Jacinto	Healthy San Jacinto	Health	The City of San Jacinto is leveraging BEYOND funding to meet a portion of its required match for its Strategic Growth Council Sustainable Communities Grant, which is funding the development of a comprehensive downtown specific plan. BEYOND funds will be specifically dedicated to the development of a Healthy San Jacinto Coalition which will mobilize community efforts around creating a healthy and sustainable community.
City of Temecula	Global Citizens Special needs Vocation Training (Teen Job Readiness)	Economic Dev., Energy & Environment, Education	The City of Temecula is dedicating a portion of its BEYOND allocation to support the Global Citizens Teens with Special Needs program which provides jobs readiness training for adults with special needs. This project includes a comprehensive curriculum training participants for jobs in the viticulture and hospitality industries. Status: Completed ✓
	Emergency Management - Video Vignette	Health	The City of Temecula is requesting to dedicate a portion of its BEYOND allocation to support the production of a video vignette which will educate the public about best practices for local emergency preparedness efforts before, during, and after a catastrophic event. Status: Completed ✓
	TVE2 Stem and Youth Enrichment	Energy & Environment, Health, Water, Education	The City of Temecula is dedicating a portion of its BEYOND allocation to support the TVE2 Stem and Youth Enrichment Program. BEYOND funds are being used to purchase 25 computer stations for the Junior Women's STEM Program , Future Physician Leaders , and Youth Legal Program. Status: Completed ✓
	Grow Temecula Valley	Economic Dev. Health, Energy & Environment	The City of Temecula is dedicating a portion of its BEYOND allocation to support the Grow Temecula Valley project's effort to promote buying local food and to highlight the region for tourists. Status: Completed ✓
	Sixth Street Sidewalk Improvements	Transportation Health	The City of Temecula is dedicating a portion of its BEYOND allocation to support the Sixth Street Sidewalk Improvements project to regrade the sidewalks and install rolled curbs, promoting mobility for all abilities.
City of Wildomar	Website Improvements Project	Economic Dev.	The City of Wildomar is making improvements to the City website and updating its server to enhance the user interface for business owners and developers utilizing online permitting capabilities and optimized website capabilities.
RCOE	RCOE Foundation Scholars Program	Education	With BEYOND funds and an \$85,000 grant from SCE, the Riverside County Superintendent of Schools' RCOE Foundation awarded scholarships to "opportunity youth"/ at-risk students enrolled in RCOE programs such as Alternative Education, Court and Community Schools, County Foster Youth programs, and Riverside County Education Academy students. Student scholarships are anticipated to range between \$2,500 and \$5,000 per student. Status: Completed ✓

Round I Project Summaries

City / Agency	Project Name	Goal Area(s) Supported	Description
Riverside County	District Level Projects	-	The County is splitting Round I and II funding between Districts 1, 2, 3, and 5 for a total of \$72,164.08 each. These projects will be approved on a rolling basis and will be on the Round II project schedule.
	Riverside University Health System - Public Health: Healthy Development Checklist	Health	The County has allotted \$25,000 of its allocation to the Department of Public Health to support development of a "Healthy Development Checklist" that will serve as a tool for planners to make recommendations to improve County of Riverside's residents' health through community design. Status: Completed ✓
Eastern Municipal Water District	Diamond Valley Lake & Skinner Lake Trails	Water, Transportation, Health	Eastern Municipal Water District is engaging Fehr & Peers to develop up to five project description sheets and photo simulations for Diamond Valley Lake & Lake Skinner trails or related active transportation facilities which will describe proposed active transportation routes, route segments, or intersections. Multi-year project
Western Municipal Water District	Customer Handbook: Using Water Efficiently in the Landscape	Water	WMWD will dedicate funds to support the creation of a water wise Landscaping web-based handbook with engaging written content, photos, links, and embedded videos. WMWD anticipates water savings of 7,240 acre feet and greater per year. Status: Completed ✓
Morongo Band of Mission Indians	Dial-A-Ride Expansion	Transportation	The Morongo Band of Mission Indians is utilizing BEYOND funding to purchase an additional vehicle and fund a new full-time employee to operate an expanded Dial-A-Ride route to support transportation to jobs, medical services, education centers and other needs.
EMWD / WMWD	Water Task Force	Water	Eastern Municipal Water District and Western Municipal Water District have each dedicated a portion of their BEYOND allocation to fund the ongoing operation of the Water Task Force which may help to cover administrative costs, guest speaker expenses, marketing and meeting expenses. Multi-year project

Item 6.B

Local Assistance for WRCOG
Member Agencies: Grant Writing
Assistance & BEYOND Program
Updates

Attachment 2

BEYOND Round II – Project
Summaries

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Round II Project Summaries

Jurisdiction	Project Name	Framework Goal(s)	Project Summary
Banning	Lions Park Expansion	Health	The City of Banning is allocating BEYOND Round II Core funding and additional funding from BEYOND Health toward design and park improvements for Lions Park. The park is currently 9.12 acres consisting of 3 baseball fields, snack bar, and a playground. The City is working to expand the park to include an additional 7.46 acres, to be used for two multi-purpose fields. Round I funding was applied to a portion of the cost of the requisite CEQA analysis for the park. Additional funding is anticipated to come from the County EDA and the City's Park fund.
Calimesa	Creekside Park Fitness Facilities	Health	The City of Calimesa is allocating BEYOND Core and Health funding toward transforming Creekside Park into a Fitness Park by installing park grade fitness equipment stations. The installation will require relocation of existing fencing material to expand the park area; installation of rubberized safety surface around each fitness station; replacing existing benches, trash cans, and picnic tables to accommodate and encourage increased park usage.
Canyon Lake	Railroad Canyon Road Mobility Improvement Project	Transportation, Health	The City of Canyon Lake is allocating a portion of BEYOND funding toward the installation of pole-mounted radar speed signs. The project is in response to high auto speeds along Railroad Canyon Road, which connects to Lake Elsinore (west) and Menifee (east) where speed limits are both higher than Canyon Lake.
	Goetz Road Monument Project	Economic Development	The City of Canyon Lake is allocation BEYOND funding to branding and establishing its identity as a municipality amongst its neighboring cities. The City is utilizing a portion of BEYOND funds for a city monument at the entry point along Goetz Road, adjacent to Menifee's Audie Murphy Ranch residential development project.
	City Website	Economic Development	The City of Canyon Lake is allocating a portion of BEYOND funding to perform the annual website update to ensure the site continues to help inform, promote, and describe the City to website visitors.
Corona	Corona Innovation Center	Economic Development	The City of Corona is allocating BEYOND Core Round II funding to continue work on the BEYOND RI funded Corona Innovation Center. RII funds will support physical upgrades and ADA renovations to the economic development resource center.
	Corona Health Element	Health	The City of Corona is allocating BEYOND Core funding to add a Healthy Communities Component to their General Plan document. As part of the update, the city will be evaluating existing health conditions, constraints to improving health outcomes, and identifying opportunities to improve the overall health of the community.
Eastvale	Bus Shelters & Appurtenances	Transportation	The City of Eastvale is allocation BEYOND Core funding toward the installation of overhead bus shelters, benches, and/or a trash container at its more than 30 bus stops along Route 2 and Route 29.

Round II Project Summaries

Jurisdiction	Project Name	Framework Goal(s)	Project Summary
Hemet	Pending	Pending	Pending
Jurupa Valley	JV Chamber of Commerce	Economic Development	The City of Jurupa Valley is utilizing a portion of its BEYOND Core Round II funding to continue developing its partnership with the Jurupa Valley Chamber, focusing on business retention and small business development.
	Farmers Market	Energy and Environment, Health	The City of Jurupa Valley is utilizing a portion of its BEYOND Core Round II funding to support the continued operation and enhancement of the JV Farmers Market through market expansion and establishment of an ongoing marketing campaign.
	Marketing/Branding Program	Economic Development	The City of Jurupa Valley is utilizing a portion of its BEYOND Core funding to initiate a city-wide branding program to include development of a City brochure and other informational marketing.
	Radar Display Signs	Transportation, Health	The City of Jurupa Valley is utilizing a portion of its BEYOND Core funding to install up to 6 solar powered radar speed signs to enhance safety awareness of motorists when approaching school zones.
	Rubidoux Walking Corridor	Transportation, Health	The City of Jurupa Valley is utilizing a portion of its BEYOND Core Round II funding and additional funding through BEYOND Health, for enhancements to the Rubidoux Walking Corridor, established through BEYOND RI funds. Funding will go toward construction of informational kiosks at each end of the corridor, enhancement of the Edible Path to School, and installation of murals.
Lake Elsinore	Healthy LE Program	Health	The City of Lake Elsinore is allocating a portion of its BEYOND Core funding to support the Healthy LE Program. A majority of funding will be directed to hiring a part-time Graduate Student intern to support program activities. Additional funds will go toward project materials and event programming.
	Fit-Trails Equipment	Health	The City of Lake Elsinore is allocating a portion of its BEYOND Core, plus additional BEYOND Health funding, to install fitness equipment stations at four parks throughout the city. The four parks were selected based on current activity and utilization levels, varied user types, disbursement of locations throughout the city, and existing walking path infrastructure.

Round II Project Summaries

Jurisdiction	Project Name	Framework Goal(s)	Project Summary
Menifee	Communicating Menifee's Brand!	Economic Development	The City of Menifee is allocating a portion of its BEYOND Core Round II funding to build off of the RI Re-branding project to develop a marketing communication plan to include creating an independent economic development website and developing marketing materials.
	Menifee Homeless Taskforce	Economic Development, Health	The City of Menifee is allocating a portion of its BEYOND Core funding to the Southwest Homeless Alliance Coalition, specifically for creating and printing marketing materials associated with the Coalition.
Moreno Valley	Community Enhancement Program II	Health, Energy & Environment, Transportation	The City of Moreno Valley is utilizing BEYOND Core and Health funding for a multi-faceted project to promote active transportation, community engagement, and enhanced quality of life through ten tasks: (1) Community Cleanup Event, (2) Cyclocross Race, (3) Ride MoVal Community Bicycle Race, (4) 5K walk / Pet Adoption Fair Events, (5) Healthy Moreno Valley student campaign, (6) Juan Batista de Anza Trail raised crossing / SB821 Bicycle and Pedestrian Facilities from Bay Avenue to Cottonwood Street, (7) Mini-Round About Demonstration, (8) existing conditions Health Impact Assessment, (9) Community Health Element to General Plan, and (10) Exercise Equipment along Juan Bautista De Anza Trail.
Murrieta	Economic Development Site Selector Website	Economic Development	The City of Murrieta is utilizing a portion of BEYOND Core funds to develop a website in coordination with the Chamber of Commerce to provide comprehensive information to help new, expanding, and relocating businesses find the optimal location for success with the City of Murrieta. The website will utilize GIS software, real estate, demographic, workforce, and industry data to create this tool.
	HVAC Replacement at Murrieta Innovation Center	Energy and Environment	The City of Murrieta is utilizing a portion of BEYOND Core funds to replace 11 aging HVAC units and install new Title 24 compliant units. Round I funding had been programmed for this, but was reprogrammed for upgrades to the Police and Fire Department HVAC units.
Norco	Ensuring Safety Through Feedback Signs Status: Completed	Education, Health, Transportation	The City of Norco is utilizing BEYOND Core funding to purchase, install, and program 12-15 permanent speed feedback signs. Status: Completed 
	Party Parners	Health	The City of Norco is utilizing BEYOND Health funds to support the Party Parners Program which provides activities for developmentally disabled adults eighteen and over, including dancing, wii games, arts and crafts, and social events.

Round II Project Summaries

Jurisdiction	Project Name	Framework Goal(s)	Project Summary
Perris	Well One	Health	With funding from BEYOND Core and Health, the City of Perris, in partnership with Loma Linda University Dental School, and Lake Perris SDA Church, are organizing a bi-monthly dental clinic to serve the community to be integrated into an existing community medical and mental health clinic. Perris residents are granted first priority for appointments, but walk-ins from all areas are welcome. Funds will buy equipment and supplies. The clinic will be largely staff by volunteers, including volunteer dental students and professors.
	Perris green City Farm/HealthyCommunity50	Health, Education, Energy & Environment	Perris was one of 50 awardees for the national HealthyCommunity50 Challenge, to compete to develop practical, evidence-based strategies to improve measurable health outcomes and promote health and wellness, equity and social interaction. Perris' strategy focuses on healthy food access and is seeking funding to expand its network of community gardens. Funds will focus on developing a goal of 31 gardens.
Riverside	The Marketplace TOD & Mobility Hub Specific Plan Update	Economic Development, Transportation	The City of Riverside is combining its Round I and Round II funding allocation for development of a Marketplace TOD & Mobility Hub Specific Plan in the area around the Downtown Metrolink Station. With BEYOND funds, the City will prepare a two phased plan to (1) develop a baseline infrastructure opportunities and constraints plan, and (2) create an implementable Mobility Hub Specific Plan. The City seeks to collaborate with RTA to plan for the area.
	Green Action Plan	Energy and Environment, Health	The City of Riverside is using BEYOND Health funding to further the City's Green Action Plan, which is a tool to strengthen the integration between healthy communities and resource conservation goals. With BEYOND funding, the City plans to strengthen cross-sectoral collaborations and integrate the plan with the Sustainability Tools for Assessing and Rating Communities (STAR) system.
San Jacinto	San Jacinto General Plan Update 2040	Economic Development	The City of San Jacinto is using BEYOND funds to offset City costs for the update of the City's General Plan. Included are updates to the City's existing 7 elements and will add elements for Economic Development, Air Quality, and Environmental Justice. The plan will also incorporate Sustainability and Community Design into all elements.
Temecula	Temecula Youth Project Construct	Economic Development, Education	The City of Temecula is utilizing a portion of its BEYOND Core funding to create the Temecula Youth Construct project which aims to bridge the gap between educational attainment and vocational skills and offer an avenue, for students who do not attend college, to gain skills that will allow them to be successful within the community.
	Emergency Management System	Health	The City of Temecula is utilizing a portion of its BEYOND Core funding to host a one-day regional Emergency Management Summit, for the purpose of convening regional first responders, emergency managers, elected officials, businesses, and the general public to discuss emergency preparedness for the region.

Round II Project Summaries

Jurisdiction	Project Name	Framework Goal(s)	Project Summary
	Intergenerational Horticulture Program	Education, Economic Development	The City of Temecula is utilizing a portion of its BEYOND Core funding to support the public-private partnership between the City and Our Nicholas Foundation which offers specialized vocational skill training for teens, adults, and seniors with special needs. Modeled after the RI BEYOND Funded Global Citizens Special Needs project, the Horticulture Program would be designed to teach basic skills that encompass cultivation of plants, vegetable gardening, landscaping, irrigation, and basic business practices for all ages with special needs from several communities in Western Riverside County.
	Bicycle Sharrows	Transportation, Health, Energy & Environment	The City of Temecula is utilizing a portion of its BEYOND Core funding to install 70 sharrows (or shared lane markings) divided between five areas surrounding schools in Temecula providing critical connections between local neighborhoods and schools as identified by the Trails and Bikeways Master Plan.
	Industry Sector Promotions/Site Visits & Surveys	Economic Development	The City of Temecula is utilizing a portion of its BEYOND Core funding to create marketing pieces/strategies specific to industry sectors that are growing in Temecula: craft brewing, high tech, advanced manufacturing, and specialty retail. Additionally, the City's Economic Development team will conduct in-depth site visits with existing businesses to better understand their operations and needs.
	Government Leadership Program for Youth (GLPY)	Education	The City of Temecula is utilizing a portion of its BEYOND Core funding to purchase equipment that will support the City's Government Leadership Program for Youth which facilitates interaction and communication between school districts, high school students and City staff in order to foster engagement.
	Sixth Street Sidewalk Improvements	Transportation, Health	The City of Temecula is utilizing a portion of its BEYOND Core funding to design and construct sidewalk improvements on the north side of Sixth Street, between Mercedes Street and the entrance to the Mary Philips Senior Center.
City of Wildomar	Signage Enhancement Program	Economic Development	The City of Wildomar will use a portion of its BEYOND Core funding to place new signage along roadways to be visible at city entry points and from freeways.
	Website Enhancement Part 2	Economic Development	The City of Wildomar will enhance the City website, funded through BEYOND Round I, by purchasing a business registration module.
County of Riverside Round I & II	District 1 Homeless Intervention and Mitigation Program	Health, Economy	District One will enter into a partnership with Path of Life to administer a homeless intervention program, providing support services that fill traditional funding gaps in rehousing individuals, including rental deposits, utility payments, and household supplies.

Round II Project Summaries

Jurisdiction	Project Name	Framework Goal(s)	Project Summary
	District 2 TBD		The County of Riverside will be dividing Round I and Round II BEYOND allocations, less a total of \$50,000 which has been directed to Public Health, to projects at the supervisorial district level. Each is allocated \$72,164.08. The Third District has \$52,164 remaining, after allocating \$20,000 to the Cancer Taskforce.
	District 3 TBD		The County of Riverside will be dividing Round I and Round II BEYOND allocations, less a total of \$50,000 which has been directed to Public Health, to projects at the supervisorial district level. Each is allocated \$72,164.08. The Third District has already allocated \$20,000 of BEYOND to the Regional Cancer Services Task Force.
	District 5 TBD		The County of Riverside will be dividing Round I and Round II BEYOND allocations, less a total of \$50,000 which has been directed to Public Health, to projects at the supervisorial district level. Each is allocated \$72,164.08.
Riverside University Health Systems - Public Health	Healthy Community Strategies	Economic Development, Health	RUHS-PH is using \$25,000 from the Round II County BEYOND Core allocation to expand upon and support implementation of the Bi-County Healthy Development Checklist. The County will use additional funding through the BEYOND Health set aside to support the annual Healthy Living Extravaganza.
Eastern MWD	EMWD Sustainability Center Feasibility Study	Water, Energy & Environment, Health, Economic Development, Education	EMWD is utilizing BEYOND Core funding to perform a feasibility analysis of siting a Sustainability Center near its Perris office campus.
Western MWD	Water Use Efficiency Master Plan & Conservation Outreach Plan		WMWD is utilizing BEYOND funds to update the Water Use Efficiency Master Plan (Plan) that will guide new customer programs and outreach over the next five years.
Superintendent of Schools	Meta THINK	Education	The Riverside County Office of Education is utilizing BEYOND funding to partner with Meta THINK and local school districts to address chronic absenteeism by working with parents, communities, and school administrators. The Program's aim is to improve student success as chronic absence is a strong indicator of poor performance.
Morongo Band of Mission Indians	Morongo Dial-A-Ride Program	Transportation	The Morongo Band of Mission Indians is utilizing BEYOND Round II funding to support continued operation of the Dial-A-Ride program which was initiated with BEYOND Round I funding. The Program provides access within and from the Reservation to such destinations as employment, educational centers, and health care facilities.

Round II Project Summaries

Jurisdiction	Project Name	Framework Goal(s)	Project Summary
Multiple: Cities of Lake Elsinore, Menifee, Murrieta, Temecula, and the County	Regional Cancer Services Task Force Status: Completed	Education, Economic Development	Several jurisdictions applied funding from their BEYOND Core allocations or applied competitively through BEYOND Health, to support development of a Regional Cancer Services Task Force. The Task Force hired a facilitator and perform a study to identify trends and regional needs in the area of Cancer services. Results of the assessment are intended to be used in planning for and attracting in-demand services to the region both to support health outcomes and economic development. BEYOND funding comes from Core and Health allocations. Status: Completed 
BEYOND Team: City of Perris, Eastern Municipal Water District	Healthy Community 50/Perris Green City Farm	Health, Energy & Environment	The City of Perris was one of 50 awardees for the national HealthyCommunity50 Challenge, competing to develop practical, evidence-based strategies to improve measurable health outcomes and promote health, wellness, equity, and social interaction. Perris' strategy focuses on healthy food access and is seeking funding to expand its network of community gardens. Team funds would support development of 10+ new gardens; the total goal is 31 gardens.
BEYOND Team: Cities of Lake Elsinore, Menifee, Murrieta, Wildomar, and Temecula	Regional Homeless Alliance (Southwest Cities)	Economic Development, Education, Health, Transportation, Energy & Environment	The goal of the Regional Homeless Alliance is to achieve functional zero homeless. BEYOND Team funds would support development of a more comprehensive regional program by building on the existing foundation with a focus on immediate needs: beds, outreach, housing options and coordination of services. Specific activities will include (1) development of a Community Asset Assessment and Roadmap to address future needs, (2) development of formal housing navigation process, and (3) development of a replicable, coordinated entry system through outreach, housing navigation and low barrier supportive services. Specific tasks include hiring a part-time homeless outreach coordinator and part-time housing navigator, management of five full-time units for rapid rehousing, and provision of emergency shelter for an average of three individuals/families per night.
BEYOND Team: Cities of Corona, Jurupa Valley and Lake Elsinore, and the County of Riverside	Western Riverside Homeless Alliance	Economic Development, Health, and Education	Western Riverside Homeless Collaborative's (WRHC) main objective is to stabilize homeless people through the use of shelters, permanent housing, and assistance programs to reduce homelessness in the subregion. The WRHC aims to achieve this objective by adopting a comprehensive regional approach to programming, performing asset mapping, strategic capacity building, and coordinated placement and case management. Specific tasks to be completed include: (1) hiring Homeless Facilitators, (2) creating a subregional Leadership Committee, (3) performing Asset Mapping, (4) assembling a Law Enforcement Case Conferencing Team, (5) identifying faith-based and other access points for a Coordinated Entry System, (6) Responsible Compassion and love Your Neighbor Campaign, and (7) Performance Measurement.

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Item 6.B

Local Assistance for WRCOG
Member Agencies: Grant Writing
Assistance & BEYOND Program
Updates

Attachment 3

Cancer Care Needs Assessment
Infographic

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Community Health Needs Assessment



**Southwest
Riverside County**



Background

Cancer is the second leading cause of death in the United States. Cancer screening, prevention, treatment, and recovery can be a lengthy and difficult process for both patients and their support system.

In an effort to reduce the burden on people suffering from cancer, communities in Southwest Riverside County joined together to form a Regional Cancer Treatment Task force to address the issue.

HARC, Inc., a nonprofit research organization, was hired in 2017 to assist with this work.

This infographic summarizes the results of a community health needs assessment that HARC conducted in summer/fall of 2017. The needs assessment targeted cancer patients, survivors, caregivers, and healthcare providers in Southwest Riverside County.

Mission

- Identify and promote existing cancer care resources within the region
- Identify and address any barriers to accessing those existing resources
- Identify and address any gaps in resources, including: the pipeline of care facilities and providers, prevention, diagnosis, treatment, and post-treatment.
- Create a plan to promote, foster, and maintain desired cancer care resources within the region

Funders



City of Lake
Elsinore

City of
Menifee

City of
Murrieta

City of
Temecula

County of
Riverside

Method

HARC worked with the task force to develop two surveys:

Survey for cancer patients/survivors and their caregivers

Survey for healthcare professionals



Articles about the Task Force and the study were featured in Valley News. Newspaper advertisements recruiting participants were featured in the Riverside Press Enterprise and in the Valley News.



Task Force members helped to recruit participants by sending the online survey to their clients/patients, and by providing paper copies on location.



HARC also recruited participants via social media, including a Facebook ad campaign and many Twitter posts.



Participants

These sampling techniques resulted in 689 participants for the community survey and 93 for the provider survey. Those who were ineligible were removed. This resulted in 533 valid participants for the community survey and 44 participants for the provider survey.

385

*cancer
patients/survivors*



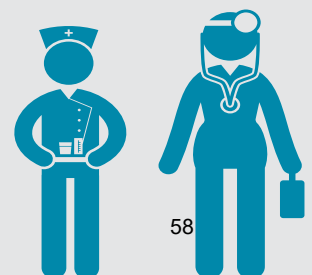
148

caregivers



44

*healthcare
providers*

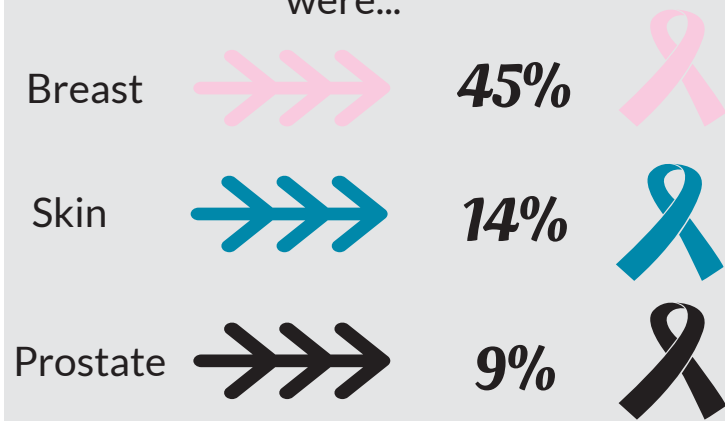


58

Results

Cancer Patients/Survivors

The most common cancer diagnoses were...



A quarter of patients/survivors were misdiagnosed at first

25%



Over a third of patients/survivors delayed seeking care

36%



Caregivers

Most participating caregivers were either the only caregiver for the patient (24%) or the main caregiver (35%).



Most caregivers cared for a significant other (35%) or their parent (33%)

The most common type of responsibilities for caregivers included...

Emotional support

93%



Going to doctor

84%



Household chores

77%



Transportation

75%



Healthcare Professionals

Half of providers

50%

were nurses



On average, providers see

587

cancer patients per year



On the continuum of care, providers are engaged in...

34% screening

55% diagnosis

68% treatment

59% post-cancer care

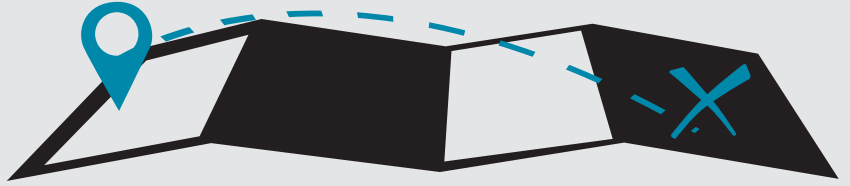
59

Key Findings

About a quarter of cancer patients/survivors

26%

traveled 50 miles or more to get their treatment



Both patient/survivors and caregivers believe that the most critical cancer care issues in the region are lack of accredited cancer centers and a lack of specialized care.

Cancer patients/survivors

42%

Lack of accredited cancer centers

33%

Lack of specialized care

Caregivers

54%

Lack of accredited cancer centers

52%

Lack of specialized care

Cancer patients/survivors w

1 Finding community resources

32%



2 Paying for treatment

24%



3 Applying for benefits

24%



87% of providers refer patients outside of the area, usually due to...

Availability of clinical trials

69%

Rare type of cancer

47%

More therapeutic options available

47%



This infographic presents only a few findings from the full report. To access the full report, please contact the City of Temecula. If you have any questions about this study, or the content of this report, please contact HARC at staff@HARCdata.org

Item 6.B

Local Assistance for WRCOG
Member Agencies: Grant Writing
Assistance & BEYOND Program
Updates

Attachment 4

Task Force Next Steps

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Next Steps

Southwest Riverside County Cancer Care Task Force



Problem 1: People are unaware of the existing resources

Solution 1: Raise awareness of local cancer resources

- Create a local resource guide and host on ACS website
- Create a resource map and host on ACS website
- Publish an annual magazine-style comprehensive cancer guide



Problem 2: There are not enough "prestigious" cancer care facilities in the region

Solution 2: Change perceptions

- Utilize the annual magazine-style comprehensive cancer guide to feature local providers' qualifications and the high-quality care available locally
- Hospitals pursue accreditation by the Commission on Cancer



Problem 3: There are not enough healthcare providers

Solution 3: Attract new providers

- Ensure local pay and benefits are competitive with competing regions
- Join Riverside County Medical Association (RCMA) and attend socials
- Hospitals pursue creating residency programs to "grow our own"
- Create an ad campaign (featuring billboards and/or short videos) to attract providers to the region by emphasizing high quality of life



Problem 4: Low-income patients require financial assistance

Solution 4: Create a funding program

- Design a treatment assistance program (TAP) to provide financial assistance for low-income cancer patients
- Fundraise the \$50,000 needed to launch the program
- Hire and train new staff, administer the program, and refer clients
- Serve on TAP Advisory Board and solicit funds to support TAP



Problem 5: There are environmental factors that increase the risk of cancer

Solution 5: Reduce environmental risks

- Be an active member of Riverside County's Healthy Cities Network
- Adopt a Health Element in General Plan; adopt a H.E.A.L. Resolution
- Encourage active transportation
- Create a skin cancer awareness campaign

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Item 4.B

Local Assistance for WRCOG
Member Agencies: Grant Writing
Assistance & BEYOND Program
Updates

Attachment 5

Grant Writing Assistance Program
Guidelines

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WRCOG Grant Writing Assistance Program Guidelines

Program Overview: The WRCOG Grant Writing Assistance Program (Program), launched in September 2017, is designed to assist members in preparing proposals for grant opportunities. WRCOG allocated funding for an initial pilot of the Grant Writing Assistance Program for its members. To provide a Program that best assists WRCOG members, WRCOG staff convened a Focus Group of member agency staff to provide feedback on Program specifics and develop Program Guidelines, which were approved by the WRCOG Executive Committee on September 11, 2017.

Grant Writing Consultants: WRCOG released a Request for Proposals (RFP) in March 2017 for consultants to serve on a “bench” to provide grant writing assistance to WRCOG member agencies. The bench of consultants is available to members on a first-come, first-served basis when funding opportunities for the selected grants become available. The consultants will assist members with the grant application process only, not with subsequent award management or project implementation. The following consultants were selected to assist our member agencies with grant preparation:

- Alta Planning + Design
- Blais & Associates
- KTUA
- National Community Renaissance
- WSP

Program Contact:

Christopher Tzeng

Program Manager, Transportation

Phone: (951) 955-8379

Email: ctzeng@wrcog.us

Website: <http://www.wrcog.us/266/Grant-Writing-Assistance>

Program Guidelines: The Guidelines define the parameters of the Program, including the following items:

1. Eligible grants;
2. Expectation of member agencies accepting assistance;
3. Linkage to other WRCOG programs;
4. Screening process; and
5. Process to request grant writing assistance.

#1 - Eligible grants: For this pilot, the Program focuses on a few select grant opportunities. Eligible grants are as follows:

- [Active Transportation Program](#)
- [Caltrans Sustainable Transportation Planning Grant Program](#) (Transportation Planning Grants & Adaptation Planning Grants)
- [Affordable Housing and Sustainable Communities Program](#)
- [Clean Cities](#) related grants
- New planning grant opportunities

To maintain flexibility with the Program, “new planning grant opportunities” are included so that other grant opportunities related to planning may be considered. This category enables members to request assistance if any grant opportunities that focus on planning grants become available – such as those that help fund General Plans, Specific Plans, or Community Plans.

*Ineligible Grants: The Program is **not** intended to assist infrastructure grant opportunities, i.e., TIGER, HSIP, FASTLANE, etc.*

Assistance with Clean Cities grants is available for WRCOG Clean Cities Coalition members only. Assistance is available for grant opportunities related to Clean Cities activities, such as electric vehicle charging stations and city / county fleet purchasing. Funding for assistance with these grants will be allocated from Coalition funds. WRCOG administers the Coalition on behalf of participating member agencies which pay specific Coalition dues. This Program can increase the Coalition’s effectiveness by assisting Coalition members attain grant funding.

#2 - Expectation of member agency accepting assistance: WRCOG member agencies must submit a formal request using the [Application for Grant Writing Assistance](#) form to WRCOG. WRCOG will only authorize a consultant to provide assistance if a WRCOG member agency submits an Application to WRCOG for the eligible grant opportunities listed above.

In order for the Program to run effectively and utilize funds efficiently, the member agency accepting grant writing assistance must agree to the following:

- Define project parameters and provide consultant a basic project description
- Dedicate sufficient resources:
 - Obtain all necessary material on the information checklist provided by the consultant
 - Attend kick-off meeting to ensure consultant has needed information to prepare grant application
 - Respond to inquiries from the consultant in a timely manner
- Be the responsible party for grant submittal, including signatory on application and actual submittal of the application

It is expected that once the member agency is awarded the assistance for a grant application, and the consultant is selected to assist, all parties will participate in a kick-off meeting to discuss the proposal and share necessary information to begin work on the grant application. The consultant will prepare the grant application and all necessary exhibits, tables, etc., for review by the member agency staff. The member agency will then provide comments to be addressed by the consultant, and the consultant will then revise the application based on comments provided. Finally, the consultant will provide the member agency staff with a final draft for review and submittal.

#3 - Linkage to other WRCOG programs: To qualify for assistance through the Program, projects must meet the following specific criteria. First, grant proposals receiving assistance must show a nexus to the core components of WRCOG's [Economic Development and Sustainability Framework](#) (Framework). The Economic Development and Sustainability Framework is a foundational document for planning in Western Riverside County consisting of six core components adopted by the Executive Committee. In addition, grant proposals must also demonstrate a nexus to a regionally significant plan, such as WRCOG's [Subregional Climate Action Plan](#), the Western Riverside County Active Transportation Plan, and/or the RCTC Long-Range Plan. Lastly, a grant proposal is preferred to be multi-jurisdictional, but is not mandatory – this is to align with many grant opportunities that favor larger, regional projects.

#4 - Process to request grant writing assistance:

1. Member agency submits an Application, formally requesting grant writing assistance with a specific grant. WRCOG will leave it to the discretion of the member agency how this request is made, whether it is through the elected body, WRCOG representative, or other party to act on behalf of the City. WRCOG will assume that if it receives a request for assistance from a member agency representative, that representative is authorized to act on behalf of the member agency.
 - a. WRCOG prepared a [Grant Writing Assistance Interest Form](#) (Interest Form), to enable jurisdictions to indicate potential interest in receiving support for a specified grant funding category/categories, tentatively reserving a place in line for grant writing assistance. This is in lieu of the varying time tables for each grant opportunity and the first-come first-served nature of the assistance.
 - b. An Interest Form is not required, but recommended for those wishing to apply for assistance with grant opportunities which become available later in the Program cycle.
2. WRCOG staff will review the applications within seven calendar days and determine whether the request meets the guidelines, as noted below.
3. If the Application meets the criteria set in these Guidelines, WRCOG will work with the applicant to select a proper consultant from the list of pre-approved consultants.
4. Kick-off meeting will be held with agency and consultant.

#5 - Screening process: In order to ensure funds for the Program are utilized effectively and efficiently, an Application must be submitted to WRCOG for review. Upon receipt the Application will be reviewed to ensure Program criteria, as outlined above, are met, demonstrating a nexus to the Framework as well as a regionally significant plan, and the project will generate a competitive application, as assessed by such factors as being multi-jurisdictional. WRCOG and consultants will also confirm, based on timing of Application receipt, whether there is sufficient time to develop a competitive grant application.

The criteria set in these Guidelines, serve as basic standards for proposals to be evaluated. The selection of proposals for grant writing assistance will be at the discretion of WRCOG based on available funding, and WRCOG reserves the right to decide which proposals receive grant writing assistance.

Tentatively, no member will receive assistance on more than two grants. This is a soft limit as it will be based on the number of applications received.

Nothing in this Program will be construed as limiting member agencies from hiring other consultants to prepare grants on their behalf.

Grant Writing Assistance Program

Assistance Provided Summary

Assistance Summary - PROVIDED					
Jurisdiction	Description	Grant Program Applying for:	Anticipated Award	Funding Requested	Funding Awarded
Lake Elsinore	City-wide Active Transportation Plan.	Caltrans Sustainable Transportation Planning Grant - Sustainable Communities	Winter 2018	\$200,000	\$175,000
All	Summary table provided to all WRCOG member agencies on bi-weekly basis.				
Banning	City is applying to attain funding for expansion of the City's CNG facility.	MSRC Natural Gas Infrastructure Grant	Winter 2018	\$225,000	TBA
WRCOG	Develop localized guidelines, thresholds, and mitigation measures related to SB 743 for jurisdictions of Western Riverside County.	SCAG Sustainable Planning Grant	Spring 2017	\$200,000	\$200,000
WRCOG	WRCOG and SBCTA submitted a joint application for climate adaptation funding from Caltrans for development of a regional Climate Adaptation Toolkit.	Caltrans Sustainable Transportation Planning Grant - Adaptation Planning	Winter 2018	\$500,000	TBA
WRCOG	Regional effort to research and evaluate emerging technologies that could change the way cities develop and operate in the future.	Caltrans Sustainable Transportation Planning Grant - Sustainable Communities	Winter 2018	\$500,000	TBA
WRCOG	WRCOG submitted an application to update their Climate Action Plan.	Caltrans Sustainable Transportation Planning Grant - Sustainable Communities	Winter 2018	\$200,000	TBA
County	SR-74/Winchester Land Use/Transportation Study	Caltrans Sustainable Transportation Planning Grant - Sustainable Communities	Winter 2018	\$133,000	TBA
Norco	City-wide Active Transportation Plan.	Active Transportation Program - Cycle IV	Summer 2018	TBD	
Hemet	City is interested in attaining funding to enhance City's Mobility Hub and future TOD opportunities, and active transportation enhancements.	Urban Greening Grant and Active Transportation Program Cycle IV	Winter 2018 and Summer 2018	TBD	
Eastvale	City is submitting an application to attain funding for an Active Transportation project.	Active Transportation Program - Cycle IV	Summer 2018	TBD	
Temecula	City is submitting an application to attain funding for an Active Transportation project.	Active Transportation Program - Cycle IV	Summer 2018	TBD	
Assistance Summary - PENDING					
Jurisdiction	Description	Grant Program Applying for:	Anticipated Award	Funding Requested	Funding Awarded
Jurupa Valley	City is interested in a planning or environmental report grant opportunity to conduct a study that looks into truck restrictions along a corridor in their city.	TBD			
March JPA	JPA is interested in funding for a sidewalk gap.	TBD			

Updated April 1, 2018

**Western Riverside Council of Governments
Grant Opportunities and Forecast
March 8, 2018**

(New is noted for grants added in the past 14 days)



The grant opportunities beginning on the next page are part of WRCOG's emphasis to return as much grant funding to member agencies as possible. To that end, WRCOG may be able to assist member agencies with grant writing for the grant programs listed in Table 1. Please also see Table 2 for additional opportunities for your agency that cannot be facilitated by WRCOG, but might be of interest.

To help clarify the level of effort needed to develop the proposals, we have created a key for ready reference.

Key: Level of Difficulty (LOD)	
Simple	A simple level of difficulty indicates an application that may take 8 hours or less to develop, and can likely be accomplished "in-house" with minimal effort/allocation of internal resources.
Medium	A medium level of difficulty indicates an application process that will take a more substantial allocation of internal resources to accomplish, and might possibly require outside assistance (20-70 hours to develop application).
Complex	A complex level of difficulty indicates a VERY competitive opportunity, with a small success rate and intensive grant-development and positioning.

Additionally, we have included the "Success Rates" for each opportunity (if known). This statistic is indicated in **blue** in the "Notes" column, and provides the number of applications awarded in relation to the number of applications submitted (if known).*

*Success rates are not listed for "On the Horizon/NOFAs Not Released" section of Table 2.

Please contact Chris Tzeng, WRCOG Program Manager, at (951) 955-8379 for more information about grant writing assistance.

TABLE 1
Grant opportunities that may be eligible for WRCOG-assisted grant writing

No.	Deadline	Name of Grant	Name of Agency/Type	Source of Funds	Maximum Funding	Match Requirement	Notes
The grants that might be eligible for WRCOG grant-writing assistance are:							
1	07/31/18 Transportation Improvements	Active Transportation Program. To increase the proportion of trips accomplished by biking and walking, and provide a broad spectrum of projects to benefit many types of active transportation users. Eligible Project Types in the Last Round (subject to change): • Community-wide bicycle, pedestrian, Safe Routes to School, or active transportation plans in disadvantaged communities. • Bikeways and walkways that improve mobility, access, or safety for non-motorized users. • Improvements to existing bikeways and walkways. • Elimination of hazardous conditions on existing bikeways and walkways. • Installation of traffic control devices to improve the safety of pedestrians and bicyclists. • Safe Routes to School projects that improve the safety of children walking and bicycling to school. • Secure bicycle parking at employment centers, park and ride lots, rail and transit stations, and ferry docks and landings for the benefit of the public. • Recreational trails and trailheads, park projects that facilitate trail linkages or connectivity to non-motorized corridors, and conversion of abandoned railroad corridors to trails.	California Transportation Commission (CTC)	State	\$100 million	Not required.	http://www.catc.ca.gov/programs/ATP.htm Success Rate: 11% 456 applications received; 50 applications funded at State level. LOD: Medium – Complex The effort is not extremely difficult, but it is time-intensive.

TABLE 1
Grant opportunities that may be eligible for WRCOG-assisted grant writing

No.	Deadline	Name of Grant	Name of Agency/Type	Source of Funds	Maximum Funding	Match Requirement	Notes
2A	Expected Fall 2018 Planning	SB 1 Sustainable Transportation Planning Grant Program. To develop local plans that encourage sustainable infrastructure improvements to reduce GHG, Vehicle Miles Traveled, and increase safety, and/or provide access to Public Transit. • Sustainable Communities: Formula funds for MPOs. • Sustainable Communities Competitive: Eligible project types (not limited to): - o Community to school studies or safe routes to school plans. - o Studies that advance a community's effort to address the impacts of climate change and sea-level rise. - o Complete street plans. - o Transit planning studies related to accessible transit, paratransit, mobility management, etc. - o First Mile/Last Mile project development planning. - o Land use planning activities in coordination with a transportation project. • Strategic Partnerships: To fund transportation planning studies of interregional and statewide significance in partnership with Caltrans. • Strategic Partnerships Transit: Funds multimodal planning studies with a focus on transit, in partnership with Caltrans, of regional, interregional and statewide significance.	Caltrans	State	Sustainable Comm. Comp.: Minimum: \$50,000 for DAC; \$100,000 for all others; Maximum: \$1,000,000 Strategic Partnerships including Transit: Minimum: \$100,000; Maximum: \$500,000 (MPO \$1 million)	11.47%	http://www.dot.ca.gov/hq/tpp/grants.html Partnerships are highly encouraged Success Rate: 34% 127 applications were received; 43 were funded. LOD: Medium

TABLE 1
Grant opportunities that may be eligible for WRCOG-assisted grant writing

No.	Deadline	Name of Grant	Name of Agency/Type	Source of Funds	Maximum Funding	Match Requirement	Notes
2B	Expected Fall 2018 Planning	SB 1 Adaptation Planning Grant. For climate change adaptation planning. Example of plans: • Climate vulnerability assessments. • Extreme weather event evacuation planning. • Resilience planning. • Transportation infrastructure adaptation plans. • Natural and green infrastructure planning (e.g. wetlands restoration along transportation corridors to protect transportation infrastructure from flooding and storm impacts). • Integration of transportation adaptation planning considerations into existing plans, such as climate mitigation or adaptation plan, Local Coastal Program (LCP), Local Hazard Mitigation Plan (LHMP), General Plan or other related planning efforts. • Evaluation of or planning for other adaptation strategies, such as: ○ Providing transit shelters with shade, water, or other means of cooling in locations expected to see temperature increases. ○ Planning for distributed energy and storage to provide decentralized energy system for safeguarding against loss of power and impacts to electric vehicles due to climate-related grid disruptions.	Caltrans	State	Minimum: \$100,000 Maximum: \$1 million	11.47%	http://www.dot.ca.gov/hq/tpp/grants.html Partnerships are highly encouraged Success Rate: 57% 21 applications were received; 12 were funded LOD: Medium

TABLE 1
Grant opportunities that may be eligible for WRCOG-assisted grant writing

No.	Deadline	Name of Grant	Name of Agency/Type	Source of Funds	Maximum Funding	Match Requirement	Notes
3	Expected Fall 2018 Housing	Affordable Housing and Sustainable Communities. To fund projects) that result in: the reduction of GHG emissions and vehicle miles traveled (VMT) and increased accessibility of housing, employment centers and key destinations through low-carbon transportation options such as walking, biking and transit. Eligible <u>Capital Projects</u> in Last Round (subject to change): • Affordable Housing Development (loan) (Bricks and Mortar). • Housing-Related Infrastructure (grant) (Required as Condition of Approval). • Sustainable Transportation Infrastructure (grant). • Transit, Bike Lanes, Sidewalks. • Transportation-Related Amenities (grant). • Bike Parking, Repair Kiosks, Urban Greening, Bus Shelters. Eligible <u>Programs</u> (3 Year Grants) in Last Round: • Active Transportation Programs. • Transit Ridership Programs. • Criteria Air Pollutant Reduction Programs. Project areas must include a Qualifying Transit, defined as a transit line serving the public that is operated by a public entity, or operated as a grant recipient from a public entity. All Project Areas MUST also include a Transit Station/Stop, which is served by at least one Qualifying Transit line departing 2 or more times during Peak Hours.	Strategic Growth Council	State	Maximum loan or grant or combination for Project Area is \$20 million with a minimum award of at least \$1 million for TOD Project Areas and at least \$500,000 for ICP and RIPA Project Areas. Single Developer - \$40 million.	Not required	http://sgc.ca.gov/Grant-Programs/AHSC-Program.html Success Rate: 29% 85 full applications received; 25 applications awarded. LOD: Complex

TABLE 2
For Information Purposes Only
Grants which are not eligible for WRCOG grant writing assistance, but may be of interest

No.	Deadline	Name of Grant	Name of Agency/Type	Source of Funds	Maximum Funding	Match Requirement	Website
Grants which are not eligible for WRCOG grant writing assistance.							
1	Ongoing/ Reviewed quarterly Sports	Baseball Tomorrow Fund. - Grants are intended to provide funding for incremental programming and facilities for youth baseball and softball programs, not for normal operating expenses or as a substitute for existing funding or fundraising activities. - The funds may be used to finance a new program, expand or improve an existing program, undertake a new collaborative effort, or obtain facilities or equipment necessary for youth baseball or softball programs. - Grants are designed to be flexible to enable applicants to address needs unique to their communities.	Baseball Tomorrow Fund	Private	No maximum. Average award is \$40,000	50%	www.baseballtomorrowfund.com Success Rate: 10% Approximately 400 applications are received annually; approximately 40 are funded. LOD: Medium
2	Rolling Deadline Transportation	Accelerated Innovation Deployment (AID) Demonstration. To accelerate the use of innovation in highway transportation projects. NOTE: Applications accepted on a rolling basis until funding is no longer available. Applicants should apply when the eligible project is ready to authorize within 12 months.	Federal Highway Administration	Federal	\$1 million	20%	https://www.fhwa.dot.gov/innovation/grants/ Success Rate: Unknown at this time. LOD: Medium

TABLE 2
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No.	Deadline	Name of Grant	Name of Agency/Type	Source of Funds	Maximum Funding	Match Requirement	Website
3	Opened 09/01/17 Accepted first-come, first-served for one year. Economic Development	CDBG Economic Development (ED) Over the Counter. Funding to non-entitlement cities and counties. Projects consist of financial assistance to a single business or a large number of assisted businesses served by common infrastructure. The most common form of an OTC project is a single business with a single project where funds are provided as a loan from the jurisdiction/grantee to and eligible borrower.	California Housing and Community Development	State	\$10 million	Not stated.	http://www.hcd.ca.gov/grants-funding/nofas.shtml#current Success Rate: Unknown at this time. LOD: Medium
4	03/15/18 Water	Bay-Delta Restoration Program: CALFED Water Use Efficiency Grant. For urban and agricultural projects that improve ecosystem health, including protection of endangered and threatened species, water supply reliability or water quality. Proposed activity <u>must</u> have a defined relationship to the California Bay-Delta. Projects include: • Canal Lining/Piping • Municipal Metering • Irrigation Flow Measurement • SCADA and Automation • Groundwater Recharge ONLY PORTIONS OF WESTERN RIVERSIDE COUNTY FALL WITHIN THE BAY-DELTA/CALFED SOLUTIONS AREA. Please contact David White, dwhite@usbr.gov, to find out if your agency is in an eligible area.	Bureau of Reclamation	Federal	\$750,000 per project/\$1.5 million per applicant.	50%	www.usbr.gov Success Rate: 2017: Unknown; 2 applications were funded. 2016: 42% 12 applications were submitted; 5 were funded. LOD: Medium

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No.	Deadline	Name of Grant	Name of Agency/Type	Source of Funds	Maximum Funding	Match Requirement	Website
5	03/15/18 (NOI) Hazard Mitigation	Hazard Mitigation Grant Program. For the development of Local Hazard Mitigation Plans (LHMP) as well as for the implementation of hazard mitigation projects. Eligible project types include, but are not limited to: • Projects: ○ Culvert upsizing ○ Erosion control ○ Flood control ○ Drainage improvements ○ Elevations and acquisitions ○ Aquifer Storage and Recovery ○ Floodproofing ○ Green infrastructure ○ Floodplain and stream restoration ○ Flood diversion and storage • Activities that might be funded under the 5% Initiative (less intensive application) include: ○ Community warning systems ○ Generators ○ Hazard identification or mapping and related equipment for the implementation of mitigation activities • Planning Activities: To propose a planning activity that will result in a Local Hazard Mitigation Plan (LHMP).	California Emergency Management Agency	State via Federal	• \$3 million for project activities. • \$250,000 for multi-jurisdictional plans and updates. • \$150,000 for single-jurisdiction plans and updates.	25%	http://www.caloes.ca.gov/cal-oes-divisions/recovery/disaster-technical-support/404-hazard-mitigation-grant-program Success Rate: Unknown at this time. LOD: Simple LOD for Full Application if invited: Complex (5% Initiative Projects are MEDIUM LOD)

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No.	Deadline	Name of Grant	Name of Agency/Type	Source of Funds	Maximum Funding	Match Requirement	Website
6	03/16/18 Public Safety	AFG Fire Prevention and Safety. To enhance the safety of the public and firefighters with respect to fire and fire-related hazards. The grant supports activities in two categories: (1) Fire Prevention and Safety Activity - activities designed to reach high-risk target groups and mitigate incidences of death and injuries and (2) Firefighter Safety Research and Development Activity - research and development activities aimed at improving firefighter safety, health, or wellness through research <u>and</u> development that reduces firefighter fatalities and injuries. Fire Prevention and Safety Activity: • Community Risk Reduction; • Code Enforcement Awareness; • Other Code Enforcement/Awareness; • Fire and Arson Investigation; • National/State/Regional Programs and Studies. Firefighter Safety Research and Development Activity: • Clinical Studies; • Database System Development; • Technology and Product Development; • Dissemination and Implementation Research; • Preliminary Studies; • Early Career Investigator.	U.S. Department of Homeland Security	Federal	\$1.5 million. Micro grants are available for FP&S activities and are limited to \$25,000.	5%	https://www.fema.gov/fire-prevention-safety-grants Success Rate: Unknown at this time. LOD: Medium

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Grants which are not eligible for WRCOG grant writing assistance, but may be of interest

No.	Deadline	Name of Grant	Name of Agency/Type	Source of Funds	Maximum Funding	Match Requirement	Website
7	03/16/18 Economic Growth	Community WINSSM (Working/Investing in Neighborhood Stabilization) Grant Program. To support local nonprofits in promoting long-term economic prosperity and quality of life for their community. Members of the U.S. Conference of Mayors are qualified to nominate up to three initiatives or programs through an eligible nonprofit that addresses one of the following categories: • Neighborhood stabilization – projects designed to stimulate growth and stability while assisting in the removal of blight and the rebuilding of neighborhoods. • Economic development – projects designed to promote business development. • Job creation – projects designed to aid in local job creation or assist in job training.	U. S. Conference of Mayors	Private	• Large City winner (greater than 250,000) - \$300,000 • Large city outstanding achievement - \$75,000 • Medium city winner (75,000 to 250,000) - \$150,000 • Medium city outstanding achievement - \$50,000 • Small city winner (less than 75,000) - \$150,000 • Small city outstanding achievement - \$50,000	Not required.	https://www.usmayors.org/communitywins/ Success Rate: Unknown at this time. LOD: Medium

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No.	Deadline	Name of Grant	Name of Agency/Type	Source of Funds	Maximum Funding	Match Requirement	Website
8	03/16/18 Library	Local Pitch an Idea Grant. Local Grants are intended to support projects that benefit a library's local community, effect positive change, and contribute to the goals of the California State Library's LSTA Five Year Plan 2018-2022. The application process has four stages: • Libraries pitch their project ideas through two-page written proposals. • State Library staff review the proposals and select those that will move to the application stage. • Selected libraries complete full grant applications (applications will be reviewed in advance by project advisors, who will be assigned to each successful proposal). • State Library staff review the applications and make final funding decisions.	California State Library	State	Between \$15,000 and \$100,000	Not stated as required. Organization s listed as partners must contribute resources (cash or in-kind)	http://www.library.ca.gov/services/to-libraries/pitch-an-idea/#collapseTwo Success Rate: Unknown at this time. LOD: Simple

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For Information Purposes Only
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No.	Deadline	Name of Grant	Name of Agency/Type	Source of Funds	Maximum Funding	Match Requirement	Website
9	03/20/18 Recycling	NEW! CalRecycle Household Hazardous Waste Small Projects Program. To assist local governments in implementing safe HHW programs, which may include public education, source reduction, reuse, recycling of HHW. Sample projects: • HHW public education and outreach for general audiences (may include extended producer responsibility (EPR) information). • Implementation of sustainable EPR collection opportunities. • Implement effective education programs and identify effective incentives that reduce the disposal of household hazardous waste. • Set-up and operation of temporary or mobile collection program for one-day or multi-day collection events for the following except for those materials that are currently covered by another recycling/collection program (e.g. covered electronic waste, cell phones, thermostat, etc.). • New or expanded curbside and/or door-to-door collection programs to allow for the collection of new and eligible HHW materials. • Minor improvements to an existing HHW facility. (Examples include but are not limited to: storage bins, signage, painting, paving, shelving, etc.).	CalRecycle	Sate	• \$50,000 for individual applicants • \$100,000 for rural area counties (population of 200,000 or less) or regional and JPA applications.	Not stated	http://www.calrecycle.ca.gov/Home/HazWaste/Grants/31stCycle/default.htm Success Rate: 2017/18: 40 applications submitted; 21 applications funded. Success rate was 53%. LOD: Medium

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For Information Purposes Only
Grants which are not eligible for WRCOG grant writing assistance, but may be of interest

No.	Deadline	Name of Grant	Name of Agency/Type	Source of Funds	Maximum Funding	Match Requirement	Website
10	03/23/18 Wetlands	Community Wetland Restoration Grant Program. To fund community-based restoration projects in coastal wetlands and watersheds in the southern California region. The Southern California WRP's geographic scope is from Point Conception in Santa Barbara County to the international border with Mexico including watersheds in Mexico that drain to the Tijuana River. Eligible project types: - Restoration or preservation of a coastal wetland (estuarine or vernal pool) or coastal stream corridor from Point Conception to the Mexican border region including watersheds in Mexico that drain to the Tijuana River. - Community involvement and education element.	Southern California Wetlands Recovery Project	Private	Between \$1,000 and \$30,000.	Not required.	https://scwrp.org/community-wetland-restoration-grant-program/ Success Rate: Fifteen applications received; 10 projects funded. Success rate was 67%. LOD: Medium
11	03/23/18 Law Enforcement and Public Safety	Prop 56 Grant Program. To support and hire front-line law enforcement peace officers for various tobacco-related programs. (<i>See Rev. & Tax Code, § 30130.57(e)(1).</i>) Programs include, but are not limited to, enforcement of state and local laws related to the illegal sales and marketing of tobacco to minors, and investigative activities and compliance checks to reduce illegal sales of cigarettes and tobacco products to minors and youth.	CA Department of Justice	State	None	Not required.	https://oag.ca.gov/tobacco/highlights#prop56grants Success Rate: N/A. This is a new program. LOD: Medium

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Grants which are not eligible for WRCOG grant writing assistance, but may be of interest

No.	Deadline	Name of Grant	Name of Agency/Type	Source of Funds	Maximum Funding	Match Requirement	Website
12	03/29/18 Drug Reduction	Drug Free Communities. To support established community-based youth substance use prevention coalitions capable of effecting community-level change. Coalitions receiving DFC funds are expected to work with leaders in their communities to identify and address local youth substance use problems and create sustainable community-level change through the use of the Seven Strategies for Community Level Change. 1. Provide Information 2. Enhance Skills 3. Provide Support 4. Enhance Access/Reduce Barriers 5. Change Consequences 6. Change Physical Design 7. Modify/Change Policies	Department of Health and Human Services	Federal	Up to \$125,000 per year.	• Years 1-6: 100% • Years 7-8: 125% • Years 9-10: 150%	https://www.samhsa.gov/grants/grant-announcements/s-p-18-002 Success Rate: Unknown at this time. LOD: Complex
13	03/30/18 Public Safety	ABC Grant Assistance Program. To expand local law enforcement agencies present efforts in addressing alcohol-related problems through a comprehensive ABC program that will encompass a wide range of strategies. Applicants should demonstrate that the District Attorney's or City Attorney's Office is willing to prosecute ABC related cases.	California Alcoholic Beverage Control	State	\$100,000	Yes, if selected for funding.	http://www.abc.ca.gov/news/GAP_News.html Success Rate: 108 applications were received; 51 applications were funded. Success rate was 47 percent. LOD: Medium

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For Information Purposes Only
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No.	Deadline	Name of Grant	Name of Agency/Type	Source of Funds	Maximum Funding	Match Requirement	Website
14	First-come, first-served until 03/31/18 Transportation	MSRC Major Event Center. To facilitate implementation of new or expanded public transportation programs for event center destinations located in the South Coast Air Quality Management District. Eligible Entities include: Major event center, qualifying transportation provider or a County Transportation Commission.	Mobile Source Air Pollution Reduction Review Committee	Regional via State	• \$2.50 million for any single transportation service provider. • \$1,500,000 for any single major event center. • The geographical funding minimum is \$350,000 per county. • Reimbursement grant.	50%	http://www.cleantransportationfunding.org/rfp/view/major-event-center-transportation-program Success Rate: N/A. This is a new program. LOD: Complex

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No.	Deadline	Name of Grant	Name of Agency/Type	Source of Funds	Maximum Funding	Match Requirement	Website
15	04/02/18 Pool Safety	Pool Safely Program Grant. To provide assistance to help implement enforcement and education programs, with the goal of preventing drownings and drain entrapments in pools and spas. Eligible activities: • To hire and train enforcement personnel for implementation and enforcement of standards under the state or local swimming pool and spa safety law. - o At least 50% of funding must be used for this purpose. • To educate: - o Pool Construction and installation companies and pool service complaints about the standards. - o Pool owners, pool operators, and other members of the public about the standards under the swimming pool and spa safety law and about the prevention of drowning or entrapment of children using swimming pools and spas. • Defray administrative costs associated with such training and education programs.	U.S Consumer Product Safety Commission	Federal	\$50,000 to \$250,000	Not required.	https://www.poolsafely.gov/about-us/grants-vgbfy18/ Success Rate: Unknown. 5 grants were awarded in the last round. LOD: Medium

TABLE 2
For Information Purposes Only
Grants which are not eligible for WRCOG grant writing assistance, but may be of interest

No.	Deadline	Name of Grant	Name of Agency/Type	Source of Funds	Maximum Funding	Match Requirement	Website
16	04/09/18 Recycling	Beverage Container Recycling Grant and Payment Program. For beverage container recycling and litter cleanup activities. Eligible activities include, but are not limited to: • New or existing recycling programs. • Neighborhood drop-off recycling programs. • Public education promoting beverage container recycling. • Litter prevention and cleanup where the waste stream includes beverage containers that will be recycled. • Cooperative regional efforts among two or more cities and counties. • Other beverage container recycling programs. • Supporting AB 341 Mandatory Commercial Recycling requirements. - o Infrastructure for businesses to recycle beverage containers. - o Support for new or existing beverage container recycling programs for multi-family residential dwellings. - o Public education and outreach that includes a beverage container-recycling component.	CalRecycle	State	Each city is eligible to receive a minimum of \$5,000 and each county is eligible to receive a minimum of \$10,000 or an amount calculated by the Department based on per capita, whichever is greater.	Not required.	http://www.calrecycle.ca.gov/BevContainer/Grants/CityCounty/FY201718/default.htm Success Rate: N/A. This is a disbursement program. Each city is eligible to receive \$5,000. LOD: Simple

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Grants which are not eligible for WRCOG grant writing assistance, but may be of interest

No.	Deadline	Name of Grant	Name of Agency/Type	Source of Funds	Maximum Funding	Match Requirement	Website
17	04/09/18 Library	Regional and Statewide Pitch an Idea Grant. For pairs, groups, and networks of libraries and partners for Pitch an Idea Regional and Statewide Grants. Regional and Statewide Grants are intended to support projects that will benefit California communities at the regional or statewide level, effect positive change, and contribute to the achievement of the California State Library's LSTA Five Year Plan 2018-2022. Proposed projects might include programming, service provision, resource creation, or research that will enhance the planning and implementation of statewide projects in one of the Five Year Plan goal areas.	California State Library	State	Between \$50,000 and \$250,000	Not stated as required.	http://www.library.ca.gov/services/to-libraries/pitch-an-idea/#collapseTwo Success Rate: Unknown at this time. LOD: Simple
18	UPDATED 4/11/18 03/15/18 Education	Environmental Education (EE) Local Grants. Funds locally focused EE projects that increase public awareness and knowledge about environmental and conservation issues. All proposals must: • Address at least one of the EPA educational priorities: Agricultural Education; Community Projects; Career Development. • Address at least one EPA environmental priorities: Improving Air Quality; Ensuring Clean and Safe Water; Ensuring the Safety of Chemicals; Increasing Transparency, Public Participation, and Collaboration with Communities.	U.S. Environmental Protection Agency Region 9	Federal	Between \$50,000 and \$100,000.	25%	http://www2.epa.gov/education/environmental-education-ee-grants Success Rate: 4 applications were funded in the last round. There is only \$300,000 available. LOD: Medium

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Grants which are not eligible for WRCOG grant writing assistance, but may be of interest

No.	Deadline	Name of Grant	Name of Agency/Type	Source of Funds	Maximum Funding	Match Requirement	Website
19	04/11/18 Greenhouse Gas Reduction	Urban Greening. Projects that reduce GHG emissions and provide multiple additional benefits. Example of projects: • Neighborhood parks and community space • Greening of public lands and structures • Green streets and alleyways • Non-motorized urban trails that provide safe routes for travel between residences, workplaces, commercial centers, and schools • Urban heat island mitigation and energy conservation efforts Disadvantaged Communities (DACs) are priority.	CA Natural Resources	State	No minimum or maximum.	Not required, but encouraged.	http://resources.ca.gov/grants/urban-greening/ Success Rate: 143 applications received; 39 projects were funded. Success rate was 27%. LOD: Complex

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Grants which are not eligible for WRCOG grant writing assistance, but may be of interest

No.	Deadline	Name of Grant	Name of Agency/Type	Source of Funds	Maximum Funding	Match Requirement	Website
20	04/11/18 Emission Reduction	NEW! Voluntary Incentive Program for Air Pollution Control Projects that Reduce/Mitigate Emissions/Toxic Exposure. To incentivize stationary and mobile source projects that will result in emission reductions of NOx, VOC, and PM and in some cases, assist in implementation of the approved control strategy in the 2016 Air Quality Management Plan (AQMP). Examples of eligible project types: • School bus retrofit or replacement (e.g., electric) • Heavy duty diesel truck replacement • Agricultural diesel engine (mobile & non-mobile) replacement, and fugitive dust control for fields and roads (i.e. street sweeping, soil stabilization) • Truck stop electrification • Paving of parking lots or unpaved roads • Parkway/pathway construction to reduce congestion & promote walking, bicycling and/or near-zero or zero emission vehicles • Electric charging, CNG, or hydrogen refueling stations • Development and demonstration of lower emitting and zero-emission on-road and off-road technologies, including locomotives, ocean going vessels, heavy-duty trucks, and supporting infrastructure	South Coast Air Quality Management District	State	There is no maximum.	Not required, but encouraged.	http://www.aqmd.gov/home/air-quality/clean-air-plans/air-quality-mgt-plan/voluntary-incentive-program Success Rate: N/A. This is a new program. LOD: Complex

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No.	Deadline	Name of Grant	Name of Agency/Type	Source of Funds	Maximum Funding	Match Requirement	Website
21	04/23/18 Rail	NEW! Law Enforcement Strategies for Reducing Trespassing Pilot Grant Program. To assist communities at risk for rail trespassing related incidents and fatalities. The funded agencies will perform rail trespassing enforcement related activities and report those activities and associated benefits to FRA. The data obtained from the activities performed in this Pilot Grant Program will help determine the effectiveness of funding local law enforcement agencies for rail trespass prevention activities. Projects eligible for funding under this NOFO are for enforcement activities focused on specific railroad trespassing laws to reduce related incidents and casualties, particularly in areas near railroad trespass “hot” spots.	U.S. Department of Transportation	Federal	There are no minimum or maximum thresholds.	Not required.	https://www.fra.dot.gov/Page/P1082 Success Rate: N/A. This is a new program. LOD: Medium

TABLE 2
For Information Purposes Only
Grants which are not eligible for WRCOG grant writing assistance, but may be of interest

No.	Deadline	Name of Grant	Name of Agency/Type	Source of Funds	Maximum Funding	Match Requirement	Website
22	04/27/18 Fire	<i>NEW!</i> Staffing for Adequate Fire and Emergency Response (SAFER) Grants Program. To provide funding directly to fire departments and volunteer firefighter interest organizations to help them increase the number of firefighters to help communities. The SAFER Grants support: - Hiring of Firefighters: enable volunteer, combination, and career fire departments to improve staffing levels to attain a more effective level of response and a safer incident scene. - Recruitment and Retention (R&R) of Volunteer Firefighters: to assist fire departments with the recruitment and retention of volunteer firefighters who are involved with or trained in the operations of firefighting and emergency response.	U.S. Department of Homeland Security	Federal	There is no maximum.	Recruitment and Retention of Volunteer Firefighters Activity – No Match Required Hiring of Firefighters: 25 percent of the actual costs incurred in the first and second years of the grant; 65 percent of the actual costs incurred in the third year of the grant.	https://www.fema.gov/staffing-adequate-fire-emergency-response-grants Success Rate: Unknown at this time. LOD: Medium

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For Information Purposes Only
Grants which are not eligible for WRCOG grant writing assistance, but may be of interest

No.	Deadline	Name of Grant	Name of Agency/Type	Source of Funds	Maximum Funding	Match Requirement	Website
23	05/22/18 Rail	NEW! Restoration and Enhancement Program. Projects must be for operating assistance to initiate, restore, or enhance intercity rail passenger transportation. Examples of such expenses may include: staffing costs for train engineers, conductors, on-board service crew; diesel fuel or electricity costs associated with train propulsion power; station costs such as ticket sales, customer information and train dispatching services, station building utility and maintenance costs; lease payments on rolling stock; routine planned maintenance costs of equipment and train cleaning; host railroad costs; train yard operation costs; general and administrative costs; and management, marketing, sales and reservations costs. Priority will be given to applications proposing a lower R&E grant share of projected Net Operating Costs.	U.S. Department of Transportation	Federal	There are no minimum or maximum thresholds.	R&E program shall not exceed: 80 percent of the projected Net Operating Costs for the first year of service; 60 percent of the Net Operating Costs for the second year of service; and 40 percent of the projected Net Operating Costs for the third year of service.	https://www.fra.dot.gov/Page/P1081 Success Rate: N/A. This is a new program. LOD: Medium

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No.	Deadline	Name of Grant	Name of Agency/Type	Source of Funds	Maximum Funding	Match Requirement	Website
24	06/05/18 Emission Reduction	NEW! Carl Moyer Memorial Air Quality Standards Attainment Program (CMP). To obtain emission reductions of Nitrogen Oxides (NOx), Particulate Matter (PM10) and Reactive Organic Gases (ROG) from heavy-duty vehicles and other equipment operating in California as early and as cost-effectively as possible. The CMP provides financial incentives to assist in the purchase of cleaner-than-required engine and equipment technologies to achieve emission reductions that are real, surplus, quantifiable and enforceable. Project will fund: • Infrastructure; • On-Road Heavy-Duty Vehicles, including Emergency Vehicles (Fire Apparatus); and • Off-Road Equipment.	South Coast Air Quality Management District	Regional	The “Step 1” cost effectiveness limit, \$30,000 per weighted ton of emissions reduced, applies to projects that bring vehicles and equipment up to current standards. The “Step 2” cost effectiveness limit, \$100,000 per weighted ton of emissions reduced, applies to projects that are zero-emission or meet the cleanest certified optional standard applicable (by source category).	Not required	http://www.aqmd.gov/home/programs/business/business-detail?title=heavy-duty-engines Success Rate: Unknown at this time. LOD: Medium

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No.	Deadline	Name of Grant	Name of Agency/Type	Source of Funds	Maximum Funding	Match Requirement	Website
25	06/21/18 Rail	NEW! Consolidated Rail Infrastructure and Safety Improvement Program. To fund projects that improve the safety, efficiency, and reliability of passenger and freight rail. An applicant must submit an eligible project under one of the following four tracks: • Track 1—Planning; • Track 2—PE/NEPA; • Track 3—FD/Construction; or • Track 4—Safety Programs and Institutes. Projects eligible for funding under this grant program include: • Deployment of railroad safety technology (PTC/rail integrity inspection systems). • Capital projects. • Highway-rail grade crossing improvement projects. • Rail line relocation and improvement projects. • Regional rail and corridor service development plans and environmental analyses. • Any project necessary to enhance multimodal connections or facilitate service integration between rail service and other modes. • The development and implementation of a safety program or institute.	U.S. Department of Transportation	Federal	There are no minimum or maximum thresholds.	20%. Selection preference to applications where the proposed Federal share of total project costs is 50 percent or less.	https://www.fra.dot.gov/Page/P1079 Success Rate: N/A. This is a new program. LOD: Medium

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No.	Deadline	Name of Grant	Name of Agency/Type	Source of Funds	Maximum Funding	Match Requirement	Website
26	First-come, first-served until 06/29/18 or until funds are exhausted. Air Quality	Natural Gas Infrastructure Program. To assist in the construction of natural gas refueling infrastructure within the South Coast Air Quality Management District. Examples of previously funded projects: 1. City of Los Angeles: (\$350,000) To provide a time-fill CNG fueling station to provide fuel to ten (10) CNG vehicles. In addition, a limited fast-fill dispenser would be provided in order to provide "spot" fueling as needed. 2. Riverside Transit Agency (\$1 million) The project consisted of three phases: 1) Planning, design, and technical specification development; 2) installation of underground gas lines; and 3) procurement, construction, and installation of station equipment.	Mobile Source Air Pollution Reduction Review Committee	State	• Maximums vary depending on the entity and fuel. • The geographical minimum is \$500,000 per county.	50%	http://www.cleantransportationfunding.org/rfp/view/natural-gas-infrastructure-funding-opportunities Success Rate: Not applicable as this is a first-come, first-served incentive program. LOD: Medium

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Grants which are not eligible for WRCOG grant writing assistance, but may be of interest

No.	Deadline	Name of Grant	Name of Agency/Type	Source of Funds	Maximum Funding	Match Requirement	Website
27	06/30/18 Water	Drinking Water for Schools. To improve access to, and the quality of, drinking water in public schools. All projects must be located at schools within, or serving, a disadvantaged community (DAC). Eligible projects include but are not limited to: • Installation or replacement of water bottle filling stations or drinking water fountains with or without treatment devices capable of removing contaminants present in the school's water supply; • Installation of point-of-entry (POE), or point-of-use (POU) treatment devices for water bottle filling stations, drinking fountains, and other fixtures that provide water for human consumption, including up to three years of: replacement filters, operation and maintenance (O&M), and monitoring of POE or POU devices; • Installation, replacement, or repairs of drinking water fixtures and associated plumbing appurtenances that are necessary to address lead contamination identified by a school's public water system pursuant to the Lead Sampling of Drinking Water in California Schools program and that requires a corrective action.	CA State Water Resources Control Board	State	School: \$25,000/\$100,000 Entities: \$25,000/\$1 million	Not stated as required.	http://www.waterboards.ca.gov/water_issues/programs/grants_loans/schools/ Success Rate: N/A. This is a new program LOD: Medium

TABLE 2
For Information Purposes Only
Grants which are not eligible for WRCOG grant writing assistance, but may be of interest

No.	Deadline	Name of Grant	Name of Agency/Type	Source of Funds	Maximum Funding	Match Requirement	Website
28	08/1/18 Clean Vehicles and Mobility Strategies	MSRC Local Government Partnership Program. To accelerate transition to cleaner vehicles and mobility strategies. For an MSRC funding contribution greater than \$50,000, the following are eligible project categories: • Light-duty Zero Emission Vehicle Purchases or Leases • Medium & Heavy-Duty Zero Emission Vehicle Purchase • Near-Zero Emission Heavy-Duty Alternative Fuel Vehicle Purchases & Repowers • Electric Vehicle Charging Infrastructure (EVSE) Installation • Alternative Fuel Refueling Infrastructure New Construction or Expansion Smaller jurisdictions are also entitled to request MSRC funds for the following additional eligible project categories: • Traffic Signal Coordination and Synchronization Projects. • Bicycle Active Transportation Projects. • First Mile/Last Mile Strategies. - o When implementing a project(s) from this subsection, jurisdictions are required to provide total project co-funding of at least 50%.	Mobile Source Air Pollution Reduction Review Committee	State	This is not a competitive program. The program sets aside a pro-rata share of MSRC funding for each city and county within the South Coast AQMD who participate in the AB 2766 motor vehicle registration fee program. • The maximum amount of funding any single city or county will receive is \$3,000,000.	Dollar for dollar up to \$3 million in MSRC funding. However, cities and counties that receive an annual allocation of AB 2766 Subvention Funds less than \$50,000 are eligible to receive an MSRC Partnership match of \$50,000.	http://www.cleantransportationfunding.org/rfp/view/2017-local-government-partnership-program Success Rate: N/A. This is a new program. LOD: Medium

TABLE 2
For Information Purposes Only
Grants which are not eligible for WRCOG grant writing assistance, but may be of interest

No.	Deadline	Name of Grant	Name of Agency/Type	Source of Funds	Maximum Funding	Match Requirement	Website
29	First Come; First Served until December 31, 2020 Homelessness	Stand Down Grant. To support local Stand Down events that assist homeless veterans by providing a wide variety of employment, social, and health services. - Funds must be used to enhance employment and training opportunities or to promote the self-sufficiency of homeless veterans through paid work. - Basic services such as showers, haircuts, attention to health concerns, and other collaborative services. - Grant funds may only be used to support allowable SD costs such as: - The purchase of food, bottled water, clothing, sleeping bags, one-person tents, backpacks filled with non-perishable foods, hygiene care kits, and over-the-counter reading glasses; - Vouchers may be purchased for minor time-limited legal services, consumer credit counseling services, food, phone cards, and gasoline gift cards for homeless veteran participants. - Special one-time costs for the duration of the SD event such as rental facilities and/or tents, electricity, equipment, portable toilets, and communications or internet access. - The purchase of janitorial supplies.	U.S. Department of Labor	Federal	\$7,000 for a one-day event and \$10,000 for a multi-day event	Cost share calculations are based on the number of expected homeless veterans to be served using VETS' SD funds compared to the overall number of participants expected to be served.	https://www.dol.gov/vets/programs/StandDown/index.htm Success Rate: Unknown at this time. LOD: Medium

TABLE 2
For Information Purposes Only
Grants which are not eligible for WRCOG grant writing assistance, but may be of interest

No.	Deadline	Name of Grant	Name of Agency/Type	Source of Funds	Maximum Funding	Match Requirement	Website
On the Horizon/NOFA not yet released.							
1	TBD Emission Reduction	Volkswagen Settlement Mitigation Trust. \$381 million to California for NOx mitigation. Application and program details currently under development Workshops available in February and March.	California Air Resource Board	Private	TBD	TBD	https://www.arb.ca.gov/msprog/vw_info/vw-diesel-info/vw-diesel-info.htm
2	March 2018 Water	Groundwater Sustainability Program. For grants, and loans, for planning and implementation projects that prevent or cleanup the contamination of groundwater that serves or has served as a source of drinking water. Examples of implementation projects include, but are not limited to: • Wellhead treatment; • Installation of extraction wells combined with treatment systems; • Centralized groundwater treatment systems; • Source area cleanup; • Groundwater recharge to prevent or reduce contamination of municipal or domestic wells; • Groundwater injection to prevent seawater intrusion; and • Groundwater well destruction.	CA State Water Resources Control Board	State	Planning: \$100,000 to \$21 million. Implementation: \$500,000 to \$50 million.	50%	https://www.waterboards.ca.gov/water_issues/programs/grants_loans/proposition1/groundwater_sustainability.shtml

TABLE 2
For Information Purposes Only
Grants which are not eligible for WRCOG grant writing assistance, but may be of interest

No.	Deadline	Name of Grant	Name of Agency/Type	Source of Funds	Maximum Funding	Match Requirement	Website
3	March 2018 Water Efficiency	Water Conservation Field Services Program – Lower Colorado Region. For activities/projects that make more efficient use of existing water supplies through water conservation and efficiency. • Water management planning; • System Optimization Reviews (SOR); • Designing Water Management Improvements; and • Demonstration projects.	Bureau of Reclamation	Federal	\$100,000	50%	http://www.usbr.gov/lc/region/g4000/wtrconsrv.html
4	March 2018 Water	Water and Energy Efficiency Grant. To conserve and use water more efficiently, increase the use of renewable energy and improve energy efficiency, benefit endangered and threatened species, facilitate water markets, or carry out other activities to address climate-related impacts on water or prevent any water-related crisis or conflict.	Bureau of Reclamation	Federal	\$300,000 for projects to be completed within two years. \$1,000,000 for projects to be completed within three years.	50%	https://www.usbr.gov/watersmart/weeg/index.html
5	March 2018 Water	Small-Scale Water Efficiency Projects. To support small-scale water management projects that have been identified through previous planning efforts.	Bureau of Reclamation	Federal	\$75,000	50%	https://www.usbr.gov/watersmart/weeg/ssweg.html

TABLE 2
For Information Purposes Only
Grants which are not eligible for WRCOG grant writing assistance, but may be of interest

No.	Deadline	Name of Grant	Name of Agency/Type	Source of Funds	Maximum Funding	Match Requirement	Website
6	March 2018 Water	Basin Studies LOI. To evaluate the ability to meet future water demands within a river basin and to identify adaptation and mitigation strategies to address the potential impacts of climate change.	Bureau of Reclamation	Federal	Unknown	50%	https://www.usbr.gov/watersmart/basp/index.html
7	Spring 2018 Water	Title XVI Construction. Funding for planning, design, and construction of congressionally authorized water recycling and reuse projects.	Bureau of Reclamation	Federal	\$4 million	75%	https://www.usbr.gov/watersmart/title/index.html
8	Spring 2018 Water Studies	Title XVI Feasibility Studies. Funding for development of new Title XVI feasibility studies for recycled water infrastructure.	Bureau of Reclamation	Federal	\$150,000 for feasibility studies to be completed within 18 months. \$450,000 for feasibility studies to be completed within 3 years.	50%	https://www.usbr.gov/watersmart/title/index.html
9	8/31/18 Transportation	Highway Safety Improvement Grant. To achieve a significant reduction in fatalities and serious injuries on all public roads. All proposed projects must lead to the construction of safety	Caltrans	State	\$100,000 minimum and \$10 million maximum.	10%	http://www.dot.ca.gov/hq/LocalPrograms/HSIP/apply_nowHSIP.htm

TABLE 2
For Information Purposes Only
Grants which are not eligible for WRCOG grant writing assistance, but may be of interest

No.	Deadline	Name of Grant	Name of Agency/Type	Source of Funds	Maximum Funding	Match Requirement	Website
		improvements.					
10	Fall 2018 Trails	Recreational Trails Program. For both non-motorized and motorized RECREATIONAL TRAILS and trail-related facilities. Eligible projects types are: acquisition, development or a combination of acquisition and development.	California State Parks	State	\$50,000 minimum/ \$1.5 million maximum	12%	http://www.parks.ca.gov/?page_id=24324
11	Fall 2018 Libraries	Copycat Grant. Intended to help libraries easily implement tried-and-tested programs and extend the impact of previously funded LSTA projects. State Library staff will make available case studies and information about a variety of projects that are impactful and easily replicable, that can be accomplished in six to eight months, and that align with the State Library's LSTA Five Year Plan 2018-2022. Libraries will then have the opportunity to apply for funds to implement a selected project in their community.	California State Library	State	TBD	TBD	http://www.library.ca.gov/grants/
12	Winter 2018 Recycle	Household Hazardous Waste – Small Projects. To assist local governments in implementing safe HHW programs, which may include public education, source reduction, reuse, recycling, load checking and collection components.	CalRecycle	State	\$50,000 for individual applicants. \$75,000 for rural area counties (population of 200,000 or less) or regional and JPA applications.	Not required.	http://www.calrecycle.ca.gov/Home/HazWaste/Grants/30thCycle/default.htm

** Information presented is based on past guidelines. Requirements may change when new guidelines are published.



Western Riverside Council of Governments

Finance Directors Committee

Staff Report

Subject: Draft Fiscal Year 2018/2019 Agency Budget

Contact: Ernie Reyna, Chief Financial Officer, ereyna@wrcog.us, (951) 405-6740

Date: April 26, 2018

The purpose of this item is to present the Agency's Draft Budget for Fiscal Year (FY) 2018/2019 and seek input from Committee members.

Requested Action:

1. Receive and file.

WRCOG's annual Budget is adopted every June by its General Assembly. Before adoption, the Budget is vetted through WRCOG's Committees for comment and direction. The Budget is assembled by the Agency Departments: Administration, Energy, Environment, and Transportation. The General Fund is comprised of the Administration, Energy, and Environment Departments, while TUMF is part of the Special Revenue Fund. Each Department contains its own programs and has its own source of funds. Once the Budget has been vetted through the Committees, it is presented to the General Assembly as an "Agency-wide" Budget for adoption.

Budget Schedule

The Draft Budget for FY 2018/2019 will be presented according to the following schedule:

April 11, 2018:	Administration & Finance Committee (first review)
April 19, 2018:	Technical Advisory Committee (first review)
April 26, 2018:	Finance Directors Committee (first review)
May 7, 2018:	Executive Committee (first review)
May 9, 2018:	Administration & Finance Committee (second review)
May 17, 2018:	Technical Advisory Committee (second review)
June 4, 2018:	Executive Committee (second review)
June 21, 2018:	General Assembly (action)

FY 2018/2019 Agency Draft Budget

The Draft FY 2018/2019 Agency Budget (Attachment 1) is presented by Departments (Administration, Energy, Environment, and Transportation) with each Department displaying their own programs.

Administration: The tab labeled "Administration Total" includes the standard Administration Program, as well as Government Relations. The majority of the revenues for the Administration Program is generated from member dues. Budgeted expenditures include salaries and benefits of Administration employees, including the Executive Director and the staff in the Government Relations, Administrative Services, and Fiscal divisions. The Administration Program also includes WRCOG's lease, audit, banking, legal, IT, and consulting fees. Expenditures have historically exceeded revenues in this Program so the Agency must charge overhead to the

remaining Departments to balance the Budget. Overhead is determined during the creation of the Budget and is simply the amount necessary to have revenues equal expenditures. Departments will show the amount of overhead they are paying in the General Operations line item. The amount provided by the various Departments will then be transferred out to the Administration Program to balance its Budget.

Government Relations: The Government Relations Department will continue to administer the BEYOND, Fellowship, and Experience Programs with previously allocated carryover funds from excess PACE revenues.

Energy: The Energy Department includes the following Programs: PACE Residential; PACE Commercial; Western Riverside Energy Partnership (WREP); SoCal Gas Partnership; the Regional Streetlight Program; and Community Choice Aggregation (CCA).

The California HERO PACE Program has declined in revenues and volumes in FY 2017/2018 due to legislative tightening of consumer protections, potential market saturation, and other PACE providers entering the market. WRCOG anticipates a continued decrease in the CA HERO Program and has budgeted for a 25% decrease in revenues in FY 2018/2019. In prior years, WRCOG experienced excess revenues from the PACE Programs, specifically the California HERO Program, which were used to build Agency reserves and fund other Agency and member activities (such as BEYOND, Fellowship, Grant Writing, Experience, etc.). By the end of FY 2017/2018, WRCOG anticipates using \$1 million in carryover revenues to fund the CCA's Budget for FY 2018/2019. Looking forward to FY 2018/2019, WRCOG's PACE Programs will have a balanced budget with minimal anticipated excess revenues. WRCOG will be bringing in additional PACE providers and anticipates growth in the PACE commercial market in FY 2018/2019, which could potentially bring more revenues to the Agency.

The Regional Streetlight Program continues to move forward and will be self-sustaining in FY 2018/2019. The Streetlight Program will also recover some Program costs as cities have their loans funded. WRCOG anticipates \$480,000 to be recovered, which will pay back the General Fund for covering part of the Program start-up costs.

The CCA Program also continues to move forward and anticipates to be self-sustaining and generate revenues in the coming years, which will pay back the General Fund for the upfront costs.

Environment: The Environment Department includes the Solid Waste and Used Oil Programs, which receive state funding to provide services to WRCOG's member agencies. In FY 2017/2018, WRCOG introduced a new Litter Program, which was funded by Agency Carryover Funds, and will continue into FY 2018/2019 with the leftover funds from FY 2017/2018.

Transportation: The Transportation Department includes the following Programs: Transportation Uniform Mitigation Fee (TUMF); the Grant Writing Program, which is funded by the Agency's Carryover Funds; Transportation Planning (LTF), and the Clean Cities Program. The majority of revenues received in the Transportation Department come from the TUMF Program, of which WRCOG anticipates to receive \$45 million in revenues in FY 2018/2019.

Total Budget: The Agency's FY 2018/2019 total Budget will present a higher total amount of revenues and expenditures than in previous years as staff will continue to include total TUMF revenue and total project expenditures. In past years, the only portion included for TUMF was the 4% Administration fee WRCOG received from the Program. The revenue and expenditures will continue to include 100% of the TUMF Program's total revenue and expenditures. Because of this additional amount for TUMF, total Agency revenue for FY 2017/2018, plus transfers from other departments for overhead, is projected to be \$60,352,792 against total Agency expenditures of \$55,713,343.

Prior Actions:

April 19, 2018: The Technical Advisory Committee received and filed.

April 11, 2018: The Administration & Finance Committee received and filed.

Fiscal Impact:

All known and expected revenues and expenditures impacting the Agency have been budgeted for Fiscal Year 2018/2019, but will be continually updated throughout the budget process.

Attachment:

1. Draft Summary Agency Budget for Fiscal Year 2018/2019.

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Item 6.C

Draft Fiscal Year 2018/2019
Agency Budget

Attachment 1

Draft Summary Agency Budget for
Fiscal Year 2018/2019

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**Western Riverside Council of Governments
Annual Budget
For the Year Ending June 30, 2019**

Total Agency

	Actual Thru 2/28/2018	Budget 6/30/2018	Proposed 6/30/2019
Revenues			
Member Dues	311,410	311,410	311,410
PACE Residential Revenue	761,851	1,150,771	880,000
WRELP Phase 2 Revenue	21,302	75,000	86,750
Statewide HERO Revenue	3,054,573	5,800,000	3,000,000
Gas Co. Prtnrshp Revenue	6,521	50,000	60,000
Samas Commercial Recording Revenue	-	23,350	20,000
WRCOG HERO-Recording Revenue	159,683	354,775	197,500
SAMAS Comm Recording Rev	557,200	1,000,350	700,000
Renovate Comm Recording Rev	-	700	5,000
Regional Streetlights Revenue	228,960	228,960	480,000
Solid Waste	95,304	117,100	95,000
Used Oil Grants	-	255,000	255,000
NW Clean Cities - Air Quality	119,000	137,500	132,500
LTF Revenue	777,250	726,000	777,250
RivTAM Revenue	28,851	25,000	150,000
General Assembly Revenue	18,800	300,000	300,000
Commerical/Service	70,016	101,097	110,645
Retail	85,501	118,867	130,094
Industrial	250,585	249,133	272,663
Residential/Multi/Single	652,436	1,045,779	1,144,551
Multi-Family	74,691	129,787	142,045
Commercial/Service - Non-Admin Portion	1,750,396	2,426,945	2,655,491
Retail - Non-Admin Portion	2,137,532	2,852,820	3,122,265
Industrial - Non-Admin Portion	6,264,615	5,979,195	6,543,923
Residential/Multi/Single - Non-Admin Portion	16,310,889	25,098,070	27,469,233
Multi-Family - Non-Admin Portion	1,867,263	3,114,890	3,409,088
Other Legal Recovery	-	-	500,000
FY 17/18 Carryover Funds Transfer in			945,845
Carryover Funds Transfer in	3,002,917	3,002,917	4,268,757
Overhead Transfer in	1,483,740	2,225,611	2,187,780
Total Revenues and Carryover Funds	40,091,848	57,350,026	60,352,792
Expenditures			
Wages and Benefits			
Salaries & Wages Fulltime	1,240,025	2,568,642	2,568,740
Salaries & Wages - Fellowship	247,089	392,000	534,260
Fringe Benefits	490,657	735,986	987,506
Overhead Allocation	1,483,740	2,225,611	2,187,780
Total Wages, Benefits and Overhead	4,333,106	5,922,239	6,278,287
Other Legal	198,078	250,000	500,000
General Legal Services	444,303	629,037	650,000
PERS Unfunded Liability	-	-	168,583

OPEB Expense	60,000	60,000	100,000
Audit Svcs - Professional Fees	20,200	27,500	27,500
Bank Fees	14,681	29,000	19,000
Commissioners Per Diem	35,100	62,500	62,500
Office Lease	147,228	427,060	400,000
WRCOG Auto Fuels Expenses	340	750	1,250
Parking Validations	4,558	5,010	27,550
Staff Recognition	-	1,210	2,400
Coffee and Supplies	1,026	200	3,000
Event Support	61,204	147,401	102,283
Program/Office Supplies	15,327	25,938	24,650
Computer Equipment/Supplies	6,396	9,886	8,000
Computer Software	22,016	28,402	30,000
Rent/Lease Equipment	18,393	35,100	30,000
Membership Dues	17,122	32,100	33,500
Meeting Support Services	6,051	18,184	10,100
Postage	4,721	4,890	6,015
Other Household Exp	(1,578)	4,250	750
COG HERO Share Expenses	9,550	25,000	15,000
Storage	11,296	11,000	16,000
Printing Services	1,426	16,462	7,150
Computer Hardware	1,692	4,288	14,100
Misc. Office Equipment	688	688	1,000
Communications - Regular Phone	11,077	9,209	15,000
Communications - Cellular Phones	7,127	13,617	21,000
Communications - Computer Services	36,504	62,452	57,500
Communications - Web Site	7,312	8,465	8,000
Equipment Maintenance - General	5,737	10,000	10,000
Equipment Maintenance - Comp/Software	11,662	26,200	21,000
Insurance - Gen/Busi Liab/Auto	66,801	73,520	79,850
PACE Residential Recording	858,248	1,354,775	902,500
Seminars/Conferences	7,688	18,853	13,150
General Assembly Expenses	20,491	300,000	300,000
Travel - Mileage Reimbursement	12,978	24,100	23,600
Travel - Ground Transportation	2,327	8,083	4,800
Travel - Airfare	9,090	22,741	12,000
Lodging	6,764	12,346	9,250
Meals	3,798	8,301	8,150
Other Incidentals	6,448	10,023	9,950
Training	6,302	11,800	9,250
OPEB Repayment	-	71,053	71,053
Supplies/Materials	281	63,707	35,668
Advertising Media - Newspaper Ad	-	19,000	2,000
Advertising- Billboard	-	10,500	898
Advertisement Radio & TV Ads	51,025	51,571	50,500
Staff Education Reimbursement	2,500	25,000	12,500
Consulting Labor	1,340,990	4,302,555	3,871,591
TUMF Project Reimbursement	10,659,201	39,000,000	38,800,000
BEYOND Program REIMB	512,405	2,052,917	2,799,015
Computer Equipment/Software	14,608	44,877	3,500
Office Furniture Purchased	312,500	312,500	20,000
Misc Equipment Purchased	2,816	2,816	3,000

Total General Operations	15,094,606	50,160,282	49,435,056
Total Expenditures and Overhead	19,427,711	56,082,522	55,713,343

Name	Title	Percent
Rick Bishop	Executive Director	100%
Chris Gray	Director of Transportation	100%
Ernie Reyna	Chief Financial Officer	100%
Barbara Spoonhour	Director of CCA	100%
Jennifer Ward	Director of Governmental Affairs	100%
Casey Dailey	Director of Energy & Environment	100%
Chris Tzeng	Program Manager- Transportation	100%
Andrew Ruiz	Program Manager - Fiscal	100%
Tyler Masters	Program Manager - Streetlights	100%
Michael Wasgatt	Program Manager - Energy	100%
Crystal Adams	Program Manager - Energy	100%
Janis Leonard	Program Manager - Office	100%
Lupe Lotman	Staff Analyst I - Energy	100%
Sam Amphonphong	Senior Analyst - Fiscal	100%
Dolores Badillo	Staff Analyst I - Environment	100%
Kyle Rodriguez	Staff Analyst I - Environment	100%
Danny Ramirez-Cornejo	Program Manager - TUMF	100%
Vacant-TUMF	Staff Analyst -TUMF	100%
Jesus Gonzalez	Staff Analyst I - Energy	100%
Andrea Howard	Senior Analyst - Gov't Affairs	100%
Cynthia Mejia	Staff Analyst I - Gov't Affairs	100%
Suzy Nelson	Staff Analyst I - Office	100%
Anthony Segura	Staff Analyst I - Energy	100%
Jairo Sandoval Toranzo	Staff Analyst I - Energy	100%
Ichelle Acosta	Staff Technician - Energy	100%
Meredith Sumenek	Staff Technician - Energy	100%
Jonathan Pineda	Staff Technician - Call Center	100%
Hugo Rios	Staff Technician - Call Center	100%
LaNeice Potter	Staff Technician - Call Center	100%
Victoria Gracia	Staff Technician -Call Center	100%
Vacant	Staff Analyst I - Streetlights	100%



Western Riverside Council of Governments
Annual Budget
For the Year Ending June 30, 2019

Administration Total

Revenues

Description	Actual	Budget	Proposed
Member Dues	311,410	311,410	311,410
General Assembly Revenue	18,800	300,000	300,000
Total Revenues	332,280	611,410	611,410
 Overhead Transfer in	 1,483,740	 2,225,611	 2,187,780
Carryover Funds Transfer in	3,002,917	3,002,917	3,572,224
 Total Revenue and Overhead	 4,818,937	 5,839,938	 6,371,414

Expenditures

Salaries & Wages - Fulltime	443,558	863,140	686,326
Salaries & Wages - Fellowship	247,089	392,000	534,260
Fringe Benefits	187,563	281,344	306,754
Total Wages & Benefits	1,731,683	1,536,484	1,527,340

General Legal Services	44,466	80,453	80,000
PERS Unfunded Liability	-	-	168,583
OPEB Expense	60,000	60,000	100,000
Audit Svcs - Professional Fees	20,200	27,500	27,500
Bank Fees	75	2,000	2,000
Commissioners Per Diem	34,650	60,000	60,000
Office Lease	147,228	427,060	400,000
WRCOG Vehicle Expenses	340	750	1,250
Parking Validations	2,653	1,425	20,200
Employee Wellness	-	800	2,400
Coffee and Supplies	1,026	-	3,000
Event Support	28,258	64,929	66,000
Program/Office Supplies	12,977	11,000	16,000
Computer Equipment/Supplies	1,222	1,000	1,000
Computer Software	14,591	15,000	20,000
Rent/Lease Equipment	18,393	35,000	30,000
Membership Dues	16,039	25,000	30,000
Meeting Support Services	3,205	5,000	1,000
Postage	1,285	1,379	2,500
Storage	-	1,000	1,000
Printing Services	163	-	150
Computer Hardware	49	1,000	11,000
Communications - Regular Phone	11,077	9,209	15,000
Communications - Cellular Phones	2,290	5,500	10,500
Communications - Computer Services	34,895	62,434	55,000
Communications - Web Site	7,312	6,865	8,000
Equipment Maintenance - General	5,737	10,000	10,000
Equipment Maintenance - Comp/Software	11,062	25,000	20,000

Insurance - Gen/Busi Liab/Auto	66,341	72,250	79,000
Seminars/Conferences	2,901	4,500	4,150
General Assembly Expenses	20,491	300,000	300,000
Travel - Mileage Reimbursement	2,907	5,791	5,500
Travel - Ground Transportation	223	1,600	1,050
Travel - Airfare	1,304	3,500	2,000
Lodging	323	3,000	1,000
Meals	765	2,100	3,150
Other Incidentals	366	1,000	1,000
Training	2,299	5,000	5,000
OPEB Repayment	-	71,053	71,053
Staff Education Reimbursement	2,500	25,000	12,500
Consulting Labor	175,014	380,968	374,573
BEYOND Program REIMB	512,405	2,052,917	2,799,015
Office Furniture Purchased	312,500	312,500	20,000
Misc Equipment Purchased	2,816	2,816	3,000
Total General Operations	1,600,206	4,226,725	4,844,074
Total Expenditures	3,331,889	5,763,209	6,371,414

(0)

Name	Title	Percent
Rick Bishop	Executive Director	100%
Ernie Reyna	Chief Financial Officer	50%
Jennifer Ward	Director of Governmental Affairs	35%
Andrew Ruiz	Program Manager - Fiscal	60%
Janis Leonard	Program Manager - Office	100%
Sam Amphongphong	Staff Analyst II - Fiscal	100%
Cynthia Mejia	Staff Analyst I - Gov't Affairs	50%
Suzy Nelson	Staff Analyst I - Administrative Assis	100%
Ichelle Acosta	Staff Technician - Energy	20%



**Western Riverside Council of Governments
Annual Budget
For the Year Ending June 30, 2019**

Total Environment Budget

	Actual Thru 2/28/2018	Budget 6/30/2018	Proposed 6/30/2019
Revenues			
Solid Waste	95,304	117,100	95,000
Used Oil Grants	-	255,000	255,000
Carryover Funds Transfer in			18,478
Total Revenues	95,304	372,100	368,478

	Actual Thru 2/28/2018	Budget 6/30/2018	Proposed 6/30/2019
Expenditures			
Wages and Benefits			
Salaries & Wages Fulltime	67,049	114,234	142,602
Fringe Benefits	18,370	27,555	42,419
Overhead Allocation	28,387	42,580	59,080
Total Wages, Benefits and Overhead	116,358	184,368	244,101

General Operations

General Legal Services	358	858	500
Parking Validations	195	285	250
Event Support	21,938	43,021	26,500
Program/Office Supplies	212	1,511	1,700
Membership Dues	-	1,000	1,000
Meeting Support Services	169	4,600	4,000
Storage	11,296	10,000	15,000
Printing Services	-	11,462	5,500
Communications - Cellular Phones	919	1,117	1,000
Insurance - Gen/Busi Liab/Auto	460	570	850
Seminars/Conferences	1,720	2,720	1,000
Travel - Mileage Reimbursement	1,844	3,109	3,100
Travel - Ground Transportation	175	400	250
Travel - Airfare	582	1,182	1,000
Lodging	966	1,269	1,250
Meals	-	200	200
Training	462	1,800	500
Supplies/Materials	-	28,359	7,379
Advertising Media - Newspaper Ad	-	4,000	2,000
Advertising- Billboard	-	3,000	898
Advertisement Radio & TV Ads	51,025	51,571	50,500
Total General Operations	93,088	187,733	124,377

Total Expenditures and Overhead	209,445	372,102	368,478
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Casey Dailey	Director of Energy & Environment	20%
Dolores Badillo	Staff Analyst I - Environment	100%
Kyle Rodriguez	Staff Analyst I - Environment	100%



**Western Riverside Council of Governments
Annual Budget
For the Year Ending June 30, 2019**

Total Transportation Budget

	Actual Thru 2/28/2018	Budget 6/30/2018	Proposed 6/30/2019
Revenues			
NW Clean Cities - Air Quality	119,000	137,500	132,500
LTF Revenue	777,250	726,000	777,250
RivTAM Revenue	25,000	25,000	150,000
Commerical/Service	70,016	101,097	110,645
Retail	85,501	118,867	130,094
Industrial	250,585	249,133	272,663
Residential/Multi/Single	652,436	1,045,779	1,144,551
Multi-Family	74,691	129,787	142,045
Commercial/Service - Non-Admin Portion	1,750,396	2,426,945	2,655,491
Retail - Non-Admin Portion	2,137,532	2,852,820	3,122,265
Industrial - Non-Admin Portion	6,264,615	5,979,195	6,543,923
Residential/Multi/Single - Non-Admin Portion	16,310,889	25,098,070	27,469,233
Multi-Family - Non-Admin Portion	1,867,263	3,114,890	3,409,088
Other Legal Recovery	-	-	500,000
Carryover Funds Transfer in (grant writing)	-	-	678,055
Total Revenues and Carryover Funds	30,385,181	42,405,082	47,237,805
Expenditures			
Wages and Benefits	Thru 2/28/2018	6/30/2018	6/30/2019
Salaries & Wages Fulltime	180,904	438,990	704,720
Fringe Benefits	63,894	95,842	218,811
Overhead Allocation	500,000	750,000	1,222,000
Total Wages, Benefits and Overhead	750,910	1,284,832	2,145,531
Other Legal	198,078	250,000	500,000
General Legal Services	30,464	175,000	52,000
Parking Validations	1,185	1,500	3,000
Event Support	206	3,500	1,283
Program/Office Supplies	980	1,350	1,250
Computer Equipment/Supplies	594	1,000	1,000
Meeting Support Services	2,112	2,494	100
Other Household Exp	213	250	250
Printing Services	1,263	5,000	1,500
Communications - Cellular Phones	1,264	4,000	4,000
Seminars/Conferences	510	2,200	1,500
Travel - Mileage Reimbursement	3,028	4,240	5,250
Travel - Ground Transportation	446	1,177	500
Travel - Airfare	970	2,750	1,000
Lodging	2,046	2,529	2,000
Meals	1,969	3,200	2,500
Other Incidentals	477	1,950	950
Supplies/Materials	-	1,750	2,000
Consulting Labor	319,188	1,272,114	1,312,191

TUMF Project Reimbursement

Total General Operations

Total Expenditures and Overhead

10,659,201	39,000,000	38,800,000
11,227,552	41,101,654	40,692,274
11,978,462	42,386,486	42,837,805

Name

Title

Percent

Chris Gray	Director of Transportation	100%
Ernie Reyna	Chief Financial Officer	30%
Jennifer Ward	Director of Governmental Affairs	65%
Chris Tzeng	Program Manager- Transportation	100%
Andrew Ruiz	Program Manager - Fiscal	25%
Tyler Masters	Program Manager - Street Light	50%
Danny Ramirez-Cornejo	Program Manager - TUMF	100%
Vacant-TUMF	Staff Analyst -TUMF	100%
Andrea Howard	Staff Analyst II - Gov't Affairs	100%
Cynthia Mejia	Staff Analyst I - Gov't Affairs	50%
Anthony Segura	Staff Analyst I - Energy	30%



**Western Riverside Council of Governments
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Total Energy

	Actual Thru 2/28/2018	Budget 6/30/2018	Proposed 6/30/2019
Revenues			
PACE Residential Revenue	761,851	1,150,771	880,000
WREP Phase 2 Revenue	21,302	75,000	86,750
Statewide HERO Residential Revenue	3,054,573	5,800,000	3,000,000
Gas Co. Prtnrsh Revenue	6,521	50,000	60,000
PACE Commercial Revenue	-	23,350	20,000
PACE Residential Recording Rev	159,683	354,775	197,500
Statewide HERO Recording Revenue	557,200	1,000,350	700,000
PACE Commercial Recording Rev	-	700	5,000
Regional Streetlights Revenue	228,960	228,960	480,000
Total Revenues	4,792,426	8,732,906	5,429,250

	Actual Thru 2/28/2018	Budget 6/30/2018	Proposed 6/30/2019
Expenditures			
Wages and Benefits			
Salaries & Wages Fulltime	493,376	974,878	831,944
Fringe Benefits	195,809	293,714	338,575
Overhead Allocation	1,319,684	1,753,661	906,700
Total Wages, Benefits and Overhead	2,018,326	3,022,252	2,077,219

General Operations			
General Legal Services	234,383	280,565	367,500
Bank Fees	14,606	27,000	17,000
Commissioners Per Diem	450	2,500	2,500
Parking Validations	525	1,800	4,100
Event Support	10,802	35,951	8,500
Program/Office Supplies	1,052	11,986	5,450
Computer Equipment/Supplies	3,887	7,193	6,000
Computer Software	7,275	12,351	10,000
Membership Dues	480	3,750	1,000
Meeting Support Services	282	5,807	4,500
Postage	3,025	2,431	3,515
Other Household Exp	443	2,000	500
COG HERO Share Expenses	9,550	25,000	15,000
Computer Hardware	1,643	3,288	3,100
Misc. Office Equipment	688	688	1,000
Communications - Cellular Phones	2,654	3,000	5,500
Communications - Computer Services	1,609	18	2,500
Equipment Maintenance - Comp/Software	600	1,200	1,000
PACE Recording Fees	858,248	1,354,775	902,500
Seminars/Conferences	1,925	6,933	5,500
Travel - Mileage Reimbursement	4,392	10,358	7,750
Travel - Ground Transportation	720	4,728	1,500
Travel - Airfare	5,081	13,382	6,000
Lodging	2,116	5,340	3,000

Meals	444	2,536	1,300
Other Incidentals	5,605	6,215	8,000
Training	3,541	5,000	3,750
Supplies/Materials	-	33,317	26,289
Consulting Labor	716,470	2,129,125	1,684,827
Computer Equipment/Software	2,346	6,202	3,500
Total General Operations	1,903,134	4,033,614	3,112,581
Total Expenditures and Overhead	3,921,460	7,055,866	5,189,800

Name	Title	Percent
Ernie Reyna	Chief Financial Officer	20%
Barbara Spoonhour	Director of CCA	20%
Casey Dailey	Director of Energy & Environment	80%
Andrew Ruiz	Program Manager - Fiscal	15%
Tyler Masters	Program Manager - Street Light	15%
Michael Wasgatt	Program Manager - Energy	100%
Crystal Adams	Program Manager - Energy	100%
Lupe Lotman	Staff Analyst I - Energy	100%
Jesus Gonzalez	Staff Analyst I - Energy	100%
Anthony Segura	Staff Analyst I - Energy	70%
Jairo Sandoval Toranzo	Staff Analyst I - Energy	100%
Ichelle Acosta	Staff Technician - Energy	80%
Meredith Sumenek	Staff Technician - Energy	100%
Jonathan Pineda	Staff Technician - Call Center	100%
Hugo Rios	Staff Technician - Call Center	100%
LaNeice Potter	Staff Technician - Call Center	100%
Victoria Gracia	Staff Technician -Call Center	100%
Vacant	Staff Analyst I - Streetlights	100%



**Western Riverside Council of Governments
Annual Budget
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Program: CCA

Revenues	Actual Thru 2/28/2018	Budget 6/30/2018	Proposed 6/30/2019
Carryover Funds Transfer In			945,845
Total Revenues	-	-	945,845

Expenditures	Actual Thru 2/28/2018	Budget 6/30/2018	Proposed 6/30/2019
Wages and Benefits			
Salaries & Wages Fulltime	55,139	177,401	203,148
Fringe Benefits	25,021	37,531	80,947
Total Wages, Benefits and Overhead	80,159	214,933	284,095
 General Operations			
General Legal Services	134,633	92,161	150,000
Program/Office Supplies	107	91	250
Membership Dues		1,500	1,500
Meeting Support Services	283	283	500
Seminars/Conferences	632	2,500	1,000
Travel - Mileage Reimbursement	806	602	2,000
Travel - Ground Transportation	764	178	1,500
Travel - Airfare	1,152	1,927	2,000
Lodging	1,313	208	2,000
Meals	619	265	1,000
Consulting Labor	130,318	509,983	500,000
Total General Operations	270,627	644,522	661,750
 Total Expenditures and Overhead	350,786	859,455	945,845

Name	Title	Percent
Barbara Spoonhour	Director of CCA	80%
Tyler Masters	Program Manager - Streetlights	35%

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