



Western Riverside Council of Governments Technical Advisory Committee

AGENDA

**Thursday, November 19, 2020
9:30 a.m.**

**Western Riverside Council of Governments
3390 University Avenue, Suite 200
Riverside, CA 92501**

**WRCOG's OFFICE IS CURRENTLY CLOSED TO THE PUBLIC DUE TO COVID-19
AND STAFF ARE WORKING REMOTELY**

**Members of the public are encouraged to participate in this meeting via Zoom
(see meeting information below)**

**Join Zoom Meeting
[Click Here](#)**

**Meeting ID: 819 9226 5227
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SPECIAL NOTICE – COVID-19 RELATED PROCEDURES IN EFFECT

Due to the state and local State of Emergency resulting from the threat of Novel Coronavirus (COVID-19), Governor Newsom has issued Executive Order N-29-20 (issued March 17, 2020) in which Section 3 supersedes Paragraph 11 of Executive Order N-25-20 (issued on March 12, 2020). This new order states that WRCOG does not need to make a physical location available for members of the public to observe a public meeting and offer public comment. The Order allows WRCOG to hold Committee meetings via video conferencing and allows for members of the public to observe and address the meeting telephonically or electronically.

To follow the Order issued by the Governor, the Technical Advisory Committee meeting scheduled for Thursday, November 19, 2020 at 9:30 a.m. will be held via video and teleconference and any members of the public can attend electronically. Members of the public may send public comments by emailing snelson@wrcog.us, or calling (951) 405-6703 before or during the meeting, prior to the close of public comment.

Any member of the public requiring a reasonable accommodation to participate in this meeting in light of this announcement shall contact Suzy Nelson prior to 9:30 a.m. on November 17, 2020, at (951) 405-6703 or at snelson@wrcog.us.

The Technical Advisory Committee may take any action on any item listed on the agenda, regardless of the Requested Action.

1. **CALL TO ORDER (Andy Okoro, Chair)**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **PUBLIC COMMENTS**

At this time members of the public can address the Technical Advisory Committee regarding any items with the subject matter jurisdiction of the Committee that are not separately listed on this agenda. Members of the public will have an opportunity to speak on agenda items at the time the item is called for discussion. No action may be taken on items not listed on the agenda unless authorized by law. Whenever possible, lengthy testimony should be presented to the Committee in writing and only pertinent points presented orally.

5. **CONSENT CALENDAR**

All items listed under the Consent Calendar are considered to be routine and may be enacted by one motion. Prior to the motion to consider any action by the Committee, any public comments on any of the Consent Items will be heard. There will be no separate action unless members of the Committee request specific items be removed from the Consent Calendar.

- A. **Summary Minutes from the October 15, 2020, Technical Advisory Committee Meeting are Available for Consideration.** **P. 1**

Requested Action: 1. *Approve the Summary Minutes from the October 15, 2020, Technical Advisory Committee meeting.*

- B. **Finance Department Activities Update** **Andrew Ruiz, WRCOG** **P. 5**

Requested Action: 1. *Receive and file.*

- C. **International City / County Management Association Activities Update** **AJ Wilson, ICMA** **P. 7**

Requested Action: 1. *Receive and file.*

- D. **WRCOG Committees and Agency Activities Update** **Rick Bishop, WRCOG** **P. 9**

Requested Action: 1. *Receive and file.*

- E. **Approval of Technical Advisory Committee 2021 Meeting Schedule** **Rick Bishop, WRCOG** **P. 25**

Requested Action: 1. *Approve the schedule of Technical Advisory Committee meetings for 2021.*

6. REPORTS / DISCUSSION

- A. Riverside County Economic Recovery Task Force Update** *Juan Perez, Riverside County Executive Office* **P. 27**

Requested Action: 1. *Receive and file.*

- B. COVID-19 Fiscal Impacts Analysis: Phase 2, Opportunities for Economic Development and Resiliency in a New Era** *Teifion Rice-Evans, Economic Planning Systems, Inc.* **P. 29**

Requested Action: 1. *Receive and file.*

- C. Riverside County Habitat Conservation Agency Activities Update** *Princess Hester, RCHCA* **P. 31**

Requested Action: 1. *Receive and file.*

- 7. REPORT FROM THE EXECUTIVE DIRECTOR** *Rick Bishop*

- 8. ITEMS FOR FUTURE AGENDAS** *Members*

- 9. GENERAL ANNOUNCEMENTS** *Members*

Members are invited to announce items / activities which may be of general interest to the Technical Advisory Committee.

- 10. NEXT MEETING:** **The Technical Advisory Committee is DARK in the month of December. The next Technical Advisory Committee meeting is scheduled for Thursday, January 21, 2021, at 9:30 a.m., on the Zoom platform.**

- 11. ADJOURNMENT**

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1. CALL TO ORDER

The meeting of the Technical Advisory Committee was called to order at 9:32 a.m. by Chair Andy Okoro on the Zoom virtual platform.

2. ROLL CALL

Members present:

Todd Parton, City of Beaumont
Bonnie Johnson, City of Calimesa
Jacob Ellis, City of Corona
Chris Lopez, City of Hemet
Grant Yates, City of Lake Elsinore
Armando Villa, City of Menifee
Mike Lee, City of Moreno Valley
Kim Summers, City of Murrieta
Andy Okoro, City of Norco (Chair)
Clara Miramontes, City of Perris
Rob Johnson, City of San Jacinto
Gary Nordquist, City of Wildomar
Danielle Coats, Eastern Municipal Water District (EMWD)
Mathew Evans, March Joint Powers Authority

3. PUBLIC COMMENTS

There were no public comments.

4. CONSENT CALENDAR *(San Jacinto / Lake Elsinore) 14 yes; 0 no; 0 abstain; Items 4.A through 4.F were approved. Representatives from the Cities of Banning, Canyon Lake, Eastvale, Jurupa Valley, Riverside, and Temecula, the County of Riverside, and the Western Municipal Water District were not present.*

A. Summary Minutes from the September 17, 2020, Technical Advisory Committee Meeting are Available for Consideration.

Action: 1. *Approved the Summary revised Minutes from the September 17, 2020, Technical Advisory Committee meeting.*

B. Finance Department Activities Update

Action: 1. *Received and filed.*

C. International City / County Management Association Activities Update

Action: 1. *Received and filed.*

D. Western Riverside Energy Partnership Program Activities Update

Action: 1. *Received and filed.*

E. Single Signature Authority Report

Action: 1. *Received and filed.*

F. Clean Mobility Options Voucher for Community Transportation Needs Assessment

Action: 1. *Recommended that the Executive Committee adopt Resolution Number 28-20; A Resolution of the Executive Committee of the Western Riverside Council of Governments accepting a Community Transportation Needs Assessment Voucher.*

5. REPORTS / DISCUSSION

A. Update on Potential Formation of a Western Riverside County Economic Development Corporation

Elisa Laurel, WRCOG Program Manager, provided an update on the discovery and due diligence that staff have been working on to date, which included outreach to numerous stakeholders and Economic Development Corporations (EDC) across the nation. The next steps in a potential formation is to create a Steering Committee of approximately 20 members, with half drawn from WRCOG's member jurisdictions. The remaining seats would be members representing the private industry, educational, and non-profit institutions.

Staff anticipates that the EDC Steering Committee would hold three monthly meetings to commence in December 2020, with the topics of each of the respective meetings to be announced along with a third-party facilitator. The intended goal of the Steering Committee with staff support is to determine the strategic direction, governance, and potential funding mechanisms to best operationalize the appropriate EDC model for the Western Riverside County subregion. Some major themes included are the needs of a subregional single point of initial contact for employers who are interested in the area, subregional branding, and that the WRCOG subregion's size is preferred for an EDC. Staff shared best practices learned from other EDCs across California. Successful EDCs were often launched by public agencies and then later pivoted to a privately-led model. Public agencies provided seed funding, but the EDC had to eventually stand on its own financially. Privately-led entities are not subject to changes in municipal budgets, elected officials, or changes in administration.

The Steering Committee can work out the details and further decide and examine the potential formation. Staff is requesting three to six representatives of this Committee and, at the November Executive Committee meeting, staff will provide an update and request the designation of at least three members of that Committee to serve on the EDC Steering Committee.

Action: 1. *The Technical Advisory Committee appointed Todd Parton, City of Beaumont; Mike Lee, City of Moreno Valley; Rob Johnson, City of San Jacinto; and Richard Belmudez, City of Perris, to serve on the Economic Development Corporation Steering Committee and directed staff to reach out to the other Technical Advisory Committee members that were absent, for the addition of two more members.*

Subsequent to the meeting the following individuals were added to the Steering Committee:

- *Jessica Gonzalez, City of Corona*
- *Gina Gonzalez, City of Menifee*
- *Kim Summers, City of Murrieta*
- *Christine Dramko, City of Temecula*

(Beaumont / Hemet) 14 yes; 0 no; 0 abstain; Items 5.A was approved. Representatives from the Cities of Banning, Canyon Lake, Eastvale, Jurupa Valley, Riverside, and Temecula, and the County of Riverside and Western Municipal Water District were not present.

B. Climate Change and Climate Adaptation Efforts

Chris Gray, WRCOG Director of Transportation & Planning, reported that this subregion is subject to various climate-related events such as wildfire, extreme heat, flooding, and drought. WRCOG has performed several studies that address these topics and provide recommendations on how member jurisdictions can mitigate or even avoid its impacts. In July 2020, staff provided a presentation to this Committee that gave an overview of the studies and how they would align within the subregion.

Since the last report, staff have continued to work on related efforts including an update to the subregional Climate Action Plan and the release of Request for Proposal 20-002, which seeks qualified consultants to assist in the development of an Energy Resiliency Plan. Staff have completed substantial work in this area and continues to pursue grant funding for additional studies.

With the four key initiatives presented related to climate change and climate adaptation, staff highlighted the interconnection between the various efforts and how individual member jurisdictions can use the data and analysis for its benefit.

Action: 1. *Received and filed.*

C. Santa Ana Municipal Separate Storm Sewer System (MS4) Permit Compliance Program Update

Darcy Kuenzi, Government Affairs Officer with the Riverside County Flood Control and Water Conversation District, provided a presentation on the status of the National Pollutant Discharge Elimination System (NPDES) Municipal Separate Storm Sewer System (MS4) Programs within the Santa Ana region of Riverside County.

The Santa Ana Regional Water Quality Control Board is proceeding with a tri-county (Orange, Riverside, and San Bernardino) permit, as well as an update on the total maximum daily load of bacteria and the homeless encampments. The annual report is due November 30, 2020.

Action: 1. *Received and filed.*

6. REPORT FROM THE EXECUTIVE DIRECTOR

Rick Bishop, WRCOG Executive Director, shared that this month's Future Forward webinar will be titled, "The Future of the Office" and will talk about how the future of the office will be reimagined, how telecommuting has impacted worker performance. Speakers include Matt Horton from the Milken Institute, Amber Schiada from the Jones Lang LaSalle, and Ken Ryan with KTGy.

7. ITEMS FOR FUTURE AGENDAS

There were no items for future agendas.

8. GENERAL ANNOUNCEMENTS

Committee member Danielle Coats shared that EMWD recently celebrated its 70th anniversary.

Committee member Armando Villa shared that the City of Menifee is virtually having its State of the City, today at 4:00 p.m.

9. NEXT MEETING

The next Technical Advisory Committee meeting is scheduled for Thursday, November 19, 2020, at 9:30 a.m., on the Zoom platform.

10. ADJOURNMENT

The meeting of the Technical Advisory Committee adjourned at 10:42 a.m.

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Western Riverside Council of Governments Technical Advisory Committee

Staff Report

Subject: Finance Department Activities Update

Contact: Andrew Ruiz, Chief Financial Officer, aruiz@wrcog.us, (951) 405-6740

Date: November 19, 2020

The purpose of this item is to provide an update on the Agency audit for Fiscal Year 2019/2020.

Requested Action:

1. Receive and file.

Fiscal Year 2019/2020 Agency Audit

WRCOG's annual Agency Interim Audit was completed on June 19, 2020. WRCOG utilizes the services of the audit firm Rogers, Anderson, Malody, and Scott (RAMS) to conduct its financial audit. The first visit is known as the "interim" audit, which involves preliminary audit work that is conducted prior to fiscal year end. The interim audit tasks are conducted in order to compress the period needed to complete the final audit after fiscal year end. On November 30, 2020, RAMS will return to finish its second round, which is known as "fieldwork." It is anticipated that the final audit will be presented to this Committee in January 2021.

Prior Action:

November 2, 2020: The Executive Committee received and filed.

Fiscal Impact:

This item is for informational purposes only; therefore, there is no fiscal impact.

Attachment:

None.

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Western Riverside Council of Governments Technical Advisory Committee

Staff Report

Subject: International City / County Management Association Activities Update

Contact: AJ Wilson, California Senior Advisor, International City / County Management Association, ajwcm@aol.com, (760) 723-8623

Date: November 19, 2020

The purpose of this item is to provide an update of International City / County Management Association (ICMA) activities.

Requested Action:

1. Receive and file.

2021 Annual Conference

The plans for the annual City Manager's Department meeting remains in February of 2021. However, due to the many contingencies that are being faced, plans are being prepared for both an in-person and a virtual meeting. You will be receiving more information once the format is determined. In the meantime, please plan to participate during the first week of February.

The Second Section of the Virtual 2020 ICMA Conference

A second section of the virtual ICMA Annual Conference was presented on Friday, November 13, 2020. Registrants who registered for the original conference should have received an updated email with information on access through the original registration ID. If you did not receive the information, contact Mr. Wilson. These sessions will remain available until 2021.

Revised ICMA Code of Ethics

The ICMA Code of Ethics was updated as a result of a number of reviews and revisions over the last three years. It was distributed in June 2020. See below for the Revised Code. More information / explanation it is provided on the ICMA website.

The mission of ICMA is to create excellence in local governance by developing and fostering professional local government management worldwide. To further this mission, certain principles, as enforced by the Rules of Procedure, shall govern the conduct of every member of ICMA, who shall:

1. We believe professional management is essential to efficient and democratic local government by elected officials.
2. Affirm the dignity and worth of local government services and maintain a deep sense of social responsibility as a trusted public servant.

3. Demonstrate by word and action the highest standards of ethical conduct and integrity in all public, professional, and personal relationships in order that the member may merit the trust and respect of the elected and appointed officials, employees, and the public.
4. Serve the best interests of the people.
5. Submit policy proposals to elected officials; provide them with facts, and technical and professional advice about policy options; and collaborate with them in setting goals for the community and organization.
6. Recognize that elected representatives are accountable to their community for the decisions they make; members are responsible for implementing those decisions.
7. Refrain from all political activities which undermine public confidence in professional administrators. Refrain from participation in the election of the members of the employing legislative body.
8. Make it a duty continually to improve the member's professional ability and to develop the competence of associates in the use of management techniques.
9. Keep the community informed on local government affairs; encourage communication between the citizens and all local government officers; emphasize friendly and courteous service to the public; and seek to improve the quality and image of public service.
10. Resist any encroachment on professional responsibilities, believing the member should be free to carry out official policies without interference, and handle each problem without discrimination on the basis of principle and justice.
11. Handle all matters of personnel on the basis of merit so that fairness and impartiality govern a member's decisions pertaining to appointments, pay adjustments, promotions, and discipline.
12. Public office is a public trust. A member shall not leverage his or her position for personal gain or benefit.

Senior Advisor Support

As your Senior Advisor, Mr. Wilson is available for personal discussions, resource identification, and general briefings for your employees who may be ICMA members or MMASC members. Please contact Mr. Wilson at (714) 323-9116 or ajwcm@aol.com.

Prior Action:

October 15, 2020: The Technical Advisory Committee received and filed.

Fiscal Impact:

This item is for informational purposes only; therefore, there is no fiscal impact.

Attachment:

None.



Western Riverside Council of Governments Technical Advisory Committee

Staff Report

Subject: WRCOG Committees and Agency Activities Update

Contact: Chris Gray, Director of Transportation & Planning, cgray@wrcog.us, (951) 405-6710

Date: November 19, 2020

The purpose of this item is to provide updates on noteworthy actions and discussions held in recent standing Committee meetings, and to provide general project updates.

Requested Action:

1. Receive and file.

Attached are summary recaps of actions and activities from recent WRCOG standing Committee meetings that occurred during the month of October.

Prior Action:

November 2, 2020: The Executive Committee received and filed.

Fiscal Impact:

This item is for informational purposes only; therefore, there is no fiscal impact.

Attachment:

1. Summary recaps from October Committee meetings.

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Item 5.D

WRCOG Committees and Agency
Activities Update

Attachment 1

Summary recaps from October
Committee meetings

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**Western Riverside Council of Governments
Executive Committee
Meeting Recap
October 5, 2020**

Following is a summary of key items discussed at the last Executive Committee meeting. To review the full agenda and staff reports for all items, please click [here](#). To review the meeting PowerPoint presentation, please click [here](#).

TUMF Reimbursement Agreements and Amendments

- The Executive Committee approved the following agreements:
 1. **Reimbursement Agreement:** City of Temecula for the Right-of-Way Phase of the French Valley Parkway (Jefferson Avenue to Ynez Road) Project in an amount not to exceed \$1,500,000.
 2. **Reimbursement Agreement:** City of San Jacinto for the Project Advancement & Environmental Document, Project Specifications & Engineering, Right-of-Way, and Construction Phases of the State Street Widening Project from Gilman Springs Road to Quandt Ranch Road in an amount not to exceed \$1,138,000.
 3. **Reimbursement Agreement Amendment:** The County of Riverside for the Project Advancement & Environmental Document, and Construction Phases of the Hamner Avenue Bridge over the Santa Ana River Project in an amount not to exceed \$4,750,000.

PACE Programs Review of Consumer Protections and Deferral of Judicial Foreclosure on Delinquent PACE Properties

- Staff provided an overview PACE program consumer protections and consumer touchpoints that are in place through the project selection and financing process. Staff also presented information regarding property tax payment delinquencies for properties that have PACE assessments compared to those that do not, finding that properties with PACE assessments show a lower percentage of delinquencies than the general population.
- The Executive Committee approved the deferral of judicial foreclosure proceedings for those properties that are delinquent in their property tax payments.

TUMF Program Year in Review

- Staff provided a year-end and cumulative review of the TUMF Program. Projected FY 2019/2020 revenues were estimated at \$49.5 million, with actual FY 2019/2020 revenues coming in at \$49.8 million. The month of June generated the highest revenue collected for FY 2019/2020 at \$5.7 million.
- \$910 million have been collected since the inception of the Program in 2003.
- Individual reports are being prepared for each member jurisdiction and will provide information regarding completed and funded projects.

Next Meeting

The next Executive Committee meeting is scheduled for Monday, November 2, 2020, at 2:00 p.m., on the Zoom platform.



**Western Riverside Council of Governments
Planning Directors Committee
Meeting Recap**
October 8, 2020

Following is a list of key items discussed at the last Planning Directors Committee meeting.

Agenda Packet: <https://www.wrcog.us/DocumentCenter/View/8697/pdc-0100820-agendapacket>

PowerPoint Presentation: <https://www.wrcog.us/DocumentCenter/View/8728/PDC-100820-PP>

Selection of Planning Directors Committee 2nd Vice-Chair Position for Fiscal Year 2020/2021

- Cheryl Kitzerow, City of Menifee, was elected as the 2nd Vice-Chair for the remaining Fiscal Year 2020/2021.

Southern California Freight Strategy

- The goal of the Southern California Freight Strategy is to provide a regional perspective on goods movement travel demands, sustainability challenges, innovative opportunities, and regional priorities across Southern California while ensuring consistency with the California Freight Mobility Plan and California Executive Order 1919. Anticipated completion for this project is February 2021.
- The project team presented on the initial analysis of freight flows across the trucking, rail, marine, and air cargo modes. The project team is also working on an analysis of multimodal supply chains and preliminary land use needs for future freight facilities.
- PDC members are encouraged to contact the Project Team to discuss industrial uses and any challenges jurisdictions are facing with freight activities.

For additional information, please contact Jolene Hayes at J.Hayes@fehrandpeers.com.

SCAG Sustainable Communities Program Active Transportation & Safety Call for Applications

- Staff from SCAG presented on the Sustainable Communities Program Active Transportation & Safety (AT&S) Call for Applications. More details about each project type and the program area goals can be found in the AT&S Guidelines: <http://sustain.scag.ca.gov/Documents/2020CallForProjects/2020-SCP-Guidelines.pdf>.
- This Call for Applications funds Active Transportation projects, such as Community-wide Bicycle or Pedestrian Master Plans, Community-wide Active Transportation Master Plans or First-Last Mile Plans (active transportation improvements only). This Call also funds Transportation Safety Focused Plans, such as local road safety plans, complete streets safety assessments or safe routes plans. The Call also funds Infrastructure Demonstration Projects (“Quick Build”), such as active transportation infrastructure (protected bike lane, bulb-outs, curb extensions), multimodal infrastructure integration (dedicated bus pilot lanes and transit integration with active transportation infrastructure) or public pedestrian plazas. Lastly, this Call also funds Network Visioning and Implementation. http://sustain.scag.ca.gov/Pages/DemoProjApplication.aspx?utm_medium=email
- Interested jurisdictions are encouraged to attend an application virtual workshop on October 21, 2020. Registration at: <https://scag.wufoo.com/forms/m1bk1n3502i94t1/> is required to receive the Zoom log-in information.
- Call for Applications deadline is November 13, 2020.

For additional information, please contact Hannah Brunelle at brunelle@scag.ca.gov.

SoCalGas Partnership – Local Climate Action and Adaptation Plan Elements for Decarbonization and Resilience

- Staff from SoCalGas and the Integrated Renewable Energy Systems Network presented on an integrative approach for decarbonization and resilience in the preparation of long-range planning efforts, such as General Plans or Climate Action and Adaptation Plans.
- The presentation touched upon how local production of renewable natural gas and hydrogen may be substituted for current sources of natural gas and the different options for resilient local power for critical services and communities.
- For additional information, please contact a member of the SoCalGas Team at:
 - Gerald Braun, gbraun12@sbcglobal.net
 - Geoffrey Danker, gdanker@socalgas.com
 - Lea Petersen, lpetersen@socalgas.com
 - Adam Eventov, aeventov@socalgas.com

State Housing Legislative Update

- The State Legislature has concluded the 2020 Session.
- 200 housing related bills were introduced, 18 were signed.
- Key bills included:
 - AB 725 (RHNA Allocations)
 - AB 1561 (18-month extension of housing entitlements)
 - AB 1851 (affordable housing on religious institution property)
 - AB 2345 (revisions to the Density Bonus Law)

GIS and Transportation Modeling Service Bureau

- WRCOG staff discussed the new GIS and Transportation Modeling Service and the development of guidelines for its implementation.
- GIS and Transportation Modeling are common requests that some agencies do not have resources/staff to implement. The WRCOG will fill that gap, especially for our smaller agencies that do not have GIS capabilities.
- The PDC approved motion to recommend that the Executive Committee adopt the following guidelines for the provision of GIS / Traffic modeling services by WRCOG:
 - Any request from a member agency for GIS or Traffic Modeling Services which requires less than 4 hours will be provided for at no charge.
 - Any request from a member agency for GIS or Traffic Modeling Services which requires more than 4 hours will be provided at Agency Cost.
 - Any request from a non-member such as a Consultant will be assessed a service fee which will be determined on an individual basis.

October's Future Forward Broadcast

- To register for this month's Future Forward webinar broadcast, please click on link below: <https://iercc.glueup.com/event/the-future-of-the-office-28210/>.
- The webinar will be held on Thursday, October 29th from 9 a.m. to 10 a.m., where a panel of esteemed speakers will be discussing "The Future of the Office".

Next Meeting

The next Planning Directors Committee meeting is scheduled for Thursday, November 12, 2020, at 9:30 a.m., on the Zoom platform.



**Western Riverside Council of Governments
Public Works Committee
Meeting Recap**
October 8, 2020

Following is a list of key items discussed at the last Public Works Committee meeting.

Agenda Packet: <https://www.wrcog.us/DocumentCenter/View/8706/pwc-0100820-agendapacket>

PowerPoint Presentation: <https://www.wrcog.us/DocumentCenter/View/8729/PWC-100820-PP>

Southern California Freight Strategy

- The goal of the Southern California Freight Strategy is to provide a regional perspective on goods movement travel demands, sustainability challenges, innovative opportunities, and regional priorities across Southern California while ensuring consistency with the California Freight Mobility Plan and California Executive Order 1919. Anticipated completion for this project is February 2021.
- The project team presented on the initial analysis of freight flows across the trucking, rail, marine, and air cargo modes. The project team is also working on an analysis of multimodal supply chains and preliminary land use needs for future freight facilities.
- PWC members are encouraged to contact WRCOG staff and the project team to discuss industrial uses and any challenges jurisdictions are facing with freight activities.

For additional information, please contact Jolene Hayes at J.Hayes@fehrandpeers.com.

SCAG Sustainable Communities Program Active Transportation & Safety Call for Applications

- Staff from SCAG presented on the Sustainable Communities Program Active Transportation & Safety (AT&S) Call for Applications. More details about each project type and the program area goals can be found in the AT&S Guidelines: <http://sustain.scag.ca.gov/Documents/2020CallForProjects/2020-SCP-Guidelines.pdf>.
- This Call for Applications funds Active Transportation projects, such as Community-wide Bicycle or Pedestrian Master Plans, Community-wide Active Transportation Master Plans or First-Last Mile Plans (active transportation improvements only). This Call also funds Transportation Safety Focused Plans, such as local road safety plans, complete streets safety assessments or safe routes plans. The Call also funds Infrastructure Demonstration Projects (“Quick Build”), such as active transportation infrastructure (protected bike lane, bulb-outs, curb extensions), multimodal infrastructure integration (dedicated bus pilot lanes and transit integration with active transportation infrastructure) or public pedestrian plazas. Lastly, this Call also funds Network Visioning and Implementation. http://sustain.scag.ca.gov/Pages/DemoProjApplication.aspx?utm_medium=email
- Interested jurisdictions are encouraged to attend an application virtual workshop on October 21, 2020. Registration at: <https://scag.wufoo.com/forms/m1bk1n3502i94t1/> is required to receive the Zoom log-in information.
- Call for Applications deadline is November 13, 2020.

For additional information, please contact Hannah Brunelle at brunelle@scag.ca.gov.

TIP Revenue Forecast

- When COVID-19 emerged, it was anticipated that TUMF revenue could be impacted significantly causing a need to reallocate funding from the last Transportation Improvement Program (TIP) updates.

Before COVID-19, revenues were projected at 49.5 M for Fiscal Year (FY) 2019/2020. FY 19/20 revenues exceeded projections at \$49.8M.

- Staff recommended that because revenue collections for FY 19/20 were within budget, there is no need for an additional TIP Update.
- TIP Updates will occur at their regular scheduled time in the beginning of 2021.

Potential Project Additions to the Nexus Study

- Staff presented information regarding potential project additions to the TUMF Nexus Study Roadway Network.
- Jurisdictions will be allowed to add projects to the roadway network if specific criteria are met. Criteria include:
 - 4-lanes or more at build-out
 - Carry 20,000 vehicles per day or more
 - Be referenced in a General Plan or other planning document
- Staff will be reaching out to all member agencies to determine if they have additional projects that they would like to add to the TUMF Nexus Study Roadway Network.

GIS and Transportation Modeling Service Bureau

- WRCOG staff discussed the new GIS and Transportation Modeling Service and the development of guidelines for its implementation.
- GIS and Transportation Modeling are common requests that some agencies do not have resources/staff to implement. The WRCOG will fill that gap, especially for our smaller agencies that do not have GIS capabilities.
- The PDC approved motion to recommend that the Executive Committee adopt the following guidelines for the provision of GIS/Traffic modeling services by WRCOG:
 - Any request from a member agency for GIS or Traffic Modeling Services which requires less than 4 hours will be provided for at no charge
 - Any request from a member agency for GIS or Traffic Modeling Services which requires more than 4 hours will be provided at Agency Cost
 - Any request from a non-member such as a Consultant will be assessed a service fee which will be determined on an individual basis

Next Meeting

The next Planning Directors Committee meeting is scheduled for Thursday, November 12, 2020, at 2:00 p.m., on the Zoom platform.



**Western Riverside Council of Governments
Administration & Finance Committee
Meeting Recap**
October 14, 2020

Following is a summary of key items discussed at the last Administration & Finance Committee meeting.

Agenda Packet: <https://www.wrcog.us/DocumentCenter/View/8723/af-101420-agendapacket>

PowerPoint Presentation: <https://www.wrcog.us/DocumentCenter/View/8757/af-101420-PP>

WRCOG to Accept \$48,600 Grant to Evaluate Transit Gaps for Vulnerable Populations

- WRCOG will use the Clean Mobility Options Voucher Pilot Program to evaluate transit options and gaps to attempt to increase access to safe, reliable, and affordable clean transportation options.

SCAG Regional Early Action Planning (REAP) Program Projects List Discussed

- REAP Subregional Partnership Program is intended to increase planning to accelerate housing production throughout the SCAG region. About \$1.7 million will be made available to WRCOG for these efforts.
- WRCOG is proposing projects that will assist member jurisdictions with technical data to complete Housing Elements and meet RHNA number requirements.
- WRCOG is also proposing to perform a programmatic Environmental Impact Report for the Subregional Climate Action Plan. A programmatic EIR would allow jurisdictions to streamline greenhouse gas emissions analyses, which will help expedite the approval process for housing developments.
- WRCOG is also proposing to utilize REAP funding to establish a Housing Trust Fund and an Economic Development Corporation for the subregion. Staff believes these two major initiatives will contribute to construction of needed homes in Western Riverside County.

Discussion on the Formation of a Western Riverside County Economic Development Corporation Continues

- Staff provided an update on discovery and due diligence work completed to date, which has included outreach to jurisdictions, economic development staff, chambers of commerce, other regional stakeholders as well as a number of Economic Development Corporations (EDC) throughout the country.
- Major takeaways from these discussions has been that a subregional EDC is needed to fill a void in the subregion, and that the subregion is the proper geographic scale for this effort.
- Staff also shared insights from leading EDCs regarding what has made them successful. A major takeaway from these meetings is that successful EDCs tend to be initially funded and convened by the public sector, and then pivot to being mostly private-sector driven.
- Staff will be providing a similar update to the Technical Advisory Committee and request that it designate three to six members to serve on an EDC Steering Committee to continue this discussion, in particular to examine in more detail EDC governance, staffing and funding issues.
- Similarly, in November, staff will provide an update to the Executive Committee and request the designation of at least three members to serve on the EDC Steering Committee.

New Members for WRCOG?

- Staff provided a presentation to the Committee, which was basically an inquiry regarding whether there is interest in expanding WRCOG's membership. This issue has been informally discussed in the past. Staff suggested that if there is a desire to expand, the Committee should limit its scope to entities that relate to WRCOG's priority areas as identified in the Agency's Economic Development and Sustainability Framework. Based on that document, it would appear that expertise from the health and higher education sectors would be of primary interest.
- The Committee requested staff to return in January 2021 with additional information.

WRCOG Appointments to Outside Agencies

- Every two years WRCOG's Executive Committee is responsible for making a number of appointments to outside agencies. Recommendations from this Committee regarding these appointments will be forwarded to the Executive Committee for consideration at the November 2, 2020, meeting.

Next Meeting Rescheduled

Due to the scheduled November Committee meeting falling on Veteran's Day, the next Administration & Finance Committee meeting has been rescheduled to Thursday, November 12, 2020, at 12:00 p.m. on the Zoom platform.



**Western Riverside Council of Governments
Technical Advisory Committee
Meeting Recap
October 15, 2020**

Following is a summary of key items discussed at the last Technical Advisory Committee meeting.

Agenda Packet: <https://www.wrcog.us/AgendaCenter/ViewFile/Agenda/10152020-452>

PowerPoint Presentation: <https://www.wrcog.us/DocumentCenter/View/8760/TAC-101520-PP>

WRCOG to Accept \$48,600 Grant to Evaluate Transit Gaps for Vulnerable Populations

- WRCOG will use the Clean Mobility Options Voucher Pilot Program to evaluate transit options and gaps to attempt to increase access to safe, reliable, and affordable clean transportation options.

Discussion on the Formation of a Western Riverside County Economic Development Corporation Continues

- Staff provided an update on discovery and due diligence work to date, which included outreach to numerous stakeholders and Economic Development Corporations (EDC) across the nation. Some major themes include 1) the subregion needs a single point of initial contact for employers who are interested in the area, 2) the subregion needs branding, and 3) the WRCOG subregion's size is preferred for an EDC.
- Staff shared best practices learned from the EDC meetings.
- The TAC appointed five representatives to the EDC Steering Committee, including Todd Parton, City of Beaumont; Mike Lee, City of Moreno Valley; Rob Johnson, City of San Jacinto; Richard Belmudez, City of Perris; and Jessica Gonzalez, City of Corona.
- Other members of the TAC who are interested in participating in the Steering Committee should contact WRCOG staff.
- At the November Executive Committee meeting staff will provide an update and request the designation of at least three members of that Committee to serve on the EDC Steering Committee.

Climate Change and Climate Adaptation Efforts

- Staff presented an overview of four key initiatives related to Climate Change and Climate Adaptation including:
 - Resilient IE- Phase I
 - Resilient IE- Phase II
 - Sub-Regional Climate Action Plan
 - Energy Resiliency Plan
- The presentation highlighted the interconnectedness between the various efforts and how individual member agencies can use the data and analysis for their benefit.

Riverside County Flood Control Update

- Darcy Kuenzi from Riverside County Flood Control presented an update on the Santa Ana MS4 Permits.
- The Santa Ana Regional Water Quality Control Board is proceeding with a tri-county (Orange, Riverside, and San Bernardino) Permit.

- The San Diego Regional Water Quality Control Board is proceeding with an update to the permit, which should be completed in 2021.

Next Meeting

The next Technical Advisory Committee meeting is scheduled for Thursday, November 19, 2020, at 9:30 a.m., on the Zoom platform.



**Western Riverside Council of Governments
Finance Directors Committee
Meeting Recap
October 22, 2020**

Following is a summary of key items discussed at the last Finance Directors Committee meeting.

Agenda Packet: https://www.wrcog.us/AgendaCenter/ViewFile/Agenda/_10222020-453

PowerPoint Presentation: <https://wrcog.us/DocumentCenter/View/8770/FDC-102220-PP>

Staff Provides TUMF Program Year in Review

- Since inception in 2003, approximately \$900 million has been collected from new development for the TUMF Program, and 108 projects to date across the region have been completed using TUMF funds.
- Staff will be distributing jurisdiction-specific reports that identifies completed projects, funded projects, and regional projects.

Update on the Economy and Financial Markets

- Richard Babbe, Managing Director of Public Financial Management, provided an overview of the economic prospects of 2020, as well as potential future fiscal policy changes.
- While there has been a rebound in the economy, COVID-19 cases are increasing again and there may be some challenging times ahead in the near future.
- The Federal Reserve has a new inflation policy, which means rates may be lower for longer.
- WRCOG's TUMF investment portfolio continues to beat the 1 to 3-year U.S. Treasury Index returns.

The Impact of Automation on Employment

- Director Johannes Moenius, Institute of Spatial Economic Analysis, University of Redlands School of Business, presented research conducted by the Institute of Spatial Economic Analysis at the University of Redlands School of Business on the impact of automation on jobs in the subregion.
- The COVID-19 crisis has accelerated the shift to online retail with E-commerce sales experiencing a steep increase from around 12% in the first quarter of 2020 to 16.1% in the second quarter of 2020.
- 47% of U.S. employment could potentially be automated in the next decade or two, with the Inland Empire area being one of the most vulnerable regions in California, with 63% of jobs at risk due to automation in the next 20 years.
- The five largest occupation areas at high risk due to automation include the following:
 - Office and Administrative support
 - Transportation and Material Moving
 - Food Preparation and Serving Related
 - Sales and Related
 - Production
- To combat the risks of automation there should be a focus on the following:
 - Education: Higher education, certifications and apprenticeships and incentivizing businesses to invest in its workforce.
 - Enterprises: Data-driven industrial policy, repositioning commercial real estate spaces (retail, industrial, office) and supporting export opportunities.

- Entrepreneurship: Reduction of set-up and transaction costs for entrepreneurship while attracting the “creative class”.
- Environment: Foster livable spaces, culture, entertainment, and institutions.

Report from the Chief Financial Officer

- Staff at WRCOG continue to work and hold committee meetings remotely.
- WRCOG received its CAFR award for FY 2018/2019.

Next Meeting

The next meeting of the Finance Directors Committee is scheduled for Thursday, January 28, 2021, at 1:00 p.m., on the Zoom platform.



Western Riverside Council of Governments Technical Advisory Committee

Staff Report

Subject: Approval of Technical Advisory Committee 2021 Meeting Schedule

Contact: Rick Bishop, Executive Director, rbishop@wrcog.us, (951) 405-6701

Date: November 19, 2020

The purpose of this item is to provide and obtain approval of the Technical Advisory Committee (TAC) meeting schedule for 2021.

Requested Action:

1. Approve the schedule of Technical Advisory Committee meetings for 2021.

Below are the proposed meeting dates for the 2021 TAC meetings. All meeting dates are proposed for the third Thursday of the month, except for being dark during the months of June and December, and are scheduled to begin at 9:30 a.m. on the Zoom virtual platform. As it currently stands, all meetings will be held virtually until meetings resume in the office.

	Day	Time	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
Technical Advisory Committee	3rd Thurs.	9:30 a.m.	21	18	18	15	20	DARK	15	19	16	21	18	DARK

Prior Action:

None.

Fiscal Impact:

This item is informational only; therefore, there is no fiscal impact.

Attachment:

None.

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Western Riverside Council of Governments Technical Advisory Committee

Staff Report

Subject: Riverside County Economic Recovery Task Force Update

Contact: Juan Perez, Riverside County Interim Chief Executive Officer, jcperez@rivco.org,
(951) 955-6742

Date: November 19, 2020

The purpose of this item is to receive an update on COVID-19 activities as they relate to the County of Riverside reopening processes and procedures in conjunction with the State of California requirements.

Requested Action:

1. Receive and file.

This item is reserved for a presentation from Juan Perez, Riverside County Interim Chief Executive Officer, on activities underway in the County of Riverside to adhere to State COVID-19 guidelines and requirements.

Prior Action:

November 2, 2020: The Executive Committee received and filed.

Fiscal Impact:

This item is for informational purposes only; therefore, there is no fiscal impact.

Attachment:

None.

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Western Riverside Council of Governments Technical Advisory Committee

Staff Report

Subject: COVID-19 Fiscal Impacts Analysis: Phase 2, Opportunities for Economic Development and Resiliency in a New Era

Contact: Teifion Rice-Evans, Managing Principal, Economic Planning System, Inc., triceevans@epsys.com, (510) 626-8453

Date: November 19, 2020

The purpose of this item is to provide information on Phase 2 of a COVID-19 fiscal impacts analysis produced by Economic Planning System which focuses on building economic resiliency for Western Riverside County.

Requested Action:

1. Receive and file.

Background

Due to the COVID-19 pandemic, WRCOG commenced an assessment of the fiscal implications of the current public health crisis-driven economic downturn on Western Riverside County jurisdictions. The COVID-19 health crisis has required the curtailment of a broad range of activities and has already had a major economic impact on U.S. and global economies.

The curtailments on movement and gatherings and the associated closure of businesses has had an immediate and major impact on retail, hospitality, and leisure sectors and workers. Other industry sectors and connected businesses are also facing losses of business and downturns. While the duration of the health crisis and associated economic impacts were uncertain, a scenario-based approach was utilized to evaluate the potential level and timing of impacts on the tax revenues that typically accrue to Western Riverside County jurisdictions.

In the current COVID-19 climate, based on the near-term fiscal analysis, it was anticipated that WRCOG member jurisdictions would face an average of approximately 35% in General Revenues at immediate risk, with the area of Sales and Use Tax - Retail being the most heavily impacted. Similarly, 34% of jobs are in sectors at immediate risk. These immediate job sectors include Retail Trade (18%), Food Services and Drinking Places (10%), Accommodation (1%), Arts, Entertainment & Recreation (2%), and selected Services & Transportation (3%).

The assessment was conducted in two phases. Phase 1 is now complete and identifies the expected level and timing of impacts on the two tax revenues that will be most directly affected, including Sales and Use Tax revenues and Transient Occupancy Taxes. Phase 1 also identified the scale of job losses in the retail and hospitality sectors as well as the potential increases in the warehouse and distribution sectors.

Phase 2 built on the work from Phase 1 and involved additional analysis, looking in more detail at a targeted economic development approach to build economic resiliency for Western Riverside County. In the context of

numerous challenging economic trends, the following three opportunity areas can contribute to regional economic development, innovation, and resiliency goals:

1. Retail Real Estate: Opportunity to re-invent older shopping centers into vibrant mixed-use places with housing, office space, and retail.
2. Health Care Sector: Demographic tailwinds present opportunity for “middle class” and professional, scientific, and technical jobs in the health care sector.
3. Clean Energy Sector: Provides opportunity for a range of “middle class” installation / construction jobs as well as the possibility of attracting cleantech manufacturing.

Mr. Teifion Rice-Evans will be providing a presentation on the major highlights produced from Phase 2 of the economic analysis along with some actions local jurisdictions can take towards activating the opportunities presented.

Prior Actions:

November 2, 2020: The Executive Committee received and filed.

July 23, 2020: The Finance Directors received and filed.

June 1, 2020: The Executive Committee received and filed.

Fiscal Impact:

This item is for informational purposes only; therefore, there is no fiscal impact.

Attachment:

None.



Western Riverside Council of Governments Technical Advisory Committee

Staff Report

Subject: Riverside County Habitat Conservation Agency Activities Update

Contact: Princess Hester, Director of Administration, phester@wrcog.us, (951) 405-6704

Date: November 19, 2020

The purpose of this item is to provide an update on the Riverside County Habitat Conservation Agency Activities.

Requested Action:

1. Receive and file.

The Riverside County Habitat Conservation Agency (RCHCA) is a Joint Powers Authority (JPA) formed for the purpose of acquisition, administration, operation, and maintenance of land and facilities for ecosystem conservation and habitat reserves for the Stephens' Kangaroo Rat (SKR), currently listed under the Endangered Species Act as endangered.

Background

In December 2015, the RCHCA Board of Directors and the WRCOG Executive Committee approved an agreement that transferred the duties of administration and management of RCHCA to WRCOG. In May 2018, full consolidation of RCHCA staff and operations was completed. RCHCA remains as a separate JPA with a separate budget. This effort creates cost saving measures, a succinct agency under one umbrella, streamlines processes, and reduces duplication of effort.

Updates

In 2020, the RCHCA accomplished several milestones in demonstrating species recovery, preserving biological diversity through adaptive land management and community involvement through educational outreach. The Agency received financial grants and service contributions from partners such as the Bureau of Land Management, California Conservation Corps, CAL FIRE, and the United States Department of Agriculture.

Stevens' Kangaroo Rat (SKR) Recovery Efforts: The endangered SKR is a species endemic to Western Riverside and Northern San Diego Counties. Recovery of an endangered species is considered when the critical levels that lead to that species' listing as endangered are fulfilled with sufficient population numbers and a low level of threats to maintain or increase populations in the future. In September 2020, the U.S. Fish and Wildlife Services (USFWS) published to the Federal Register a Proposed Rule to Reclassify SKR from Endangered to Threatened with a Section 4(d) Rule. The comment period closed on October 19, 2020, and USFWS is reviewing comments. This action serves as a demonstration of success in Western Riverside County for the many years of recovery efforts for SKR.

Next steps include a focus on the implementation of the Species Range-Wide Habitat Management and Monitoring Plan. Additionally, RCHCA continues species recovery efforts to support the 1997 Draft Recovery SKR Habitat Conservation Plan's finalization.

Public Access Plan: RCHCA cooperatively manages over 40,000 acres of land conserved for SKR. These lands reflect multiple ownerships, some of which are not currently open to the public, having different objectives as it relates to public access. Staff spends considerable hours and resources repairing lands from the impacts of unapproved access; therefore, a new approach is warranted to increase positive awareness and appreciation for these lands by allowing for managed public access. The Steele Peak Reserve Inaugural Trail conceptual design is complete. This design will establish a low-impact recreation opportunity for public access on conserved lands. The next phase is to complete the California Environmental Quality Act (CEQA) process.

Innovative Research Projects: The importance of innovative research is embraced by RCHCA. Development of useful practices based in science applicable to techniques used to support habitat and land management is imperative. RCHCA is working on projects such as using drone technology for aerial vegetation mapping, a Range-Wide Habitat Suitability Model, and the development of a Range-Wide Species Management and Monitoring Plan.

In the coming year, staff will focus on restoring several hundred acres of SKR habitat, the most ever conducted in one year, by broadcast seeding SKR-preferred plants. In addition to SKR habitat enhancement, staff will conduct monitoring in half of the SKR Reserve system to identify the status and trends of SKR populations and assist with adaptive management goals. In order to increase available habitat, staff will be adding over 1,000 acres into the prescribed burn vegetation management program jointly administered by RCHCA and CAL FIRE. This will require extensive biological and cultural surveys but once completed the program result in an extensive expansion of RCHCA management areas.

Finally, staff is working with the Riverside County Department of Waste Resources to develop conservation easements over RCHCA-owned riparian areas. After the County purchases the easements, it will receive approximately 29 acres of riparian mitigation credits available to offset impacts to riparian areas by landfill expansions and transportation infrastructure projects.

Prior Action:

April 16, 2020: The Technical Advisory Committee received and filed.

Fiscal Impact:

This item is for informational purposes only; therefore, there is no fiscal impact.

Attachment:

None.