WRCOG General Assembly Sponsorship Instructions
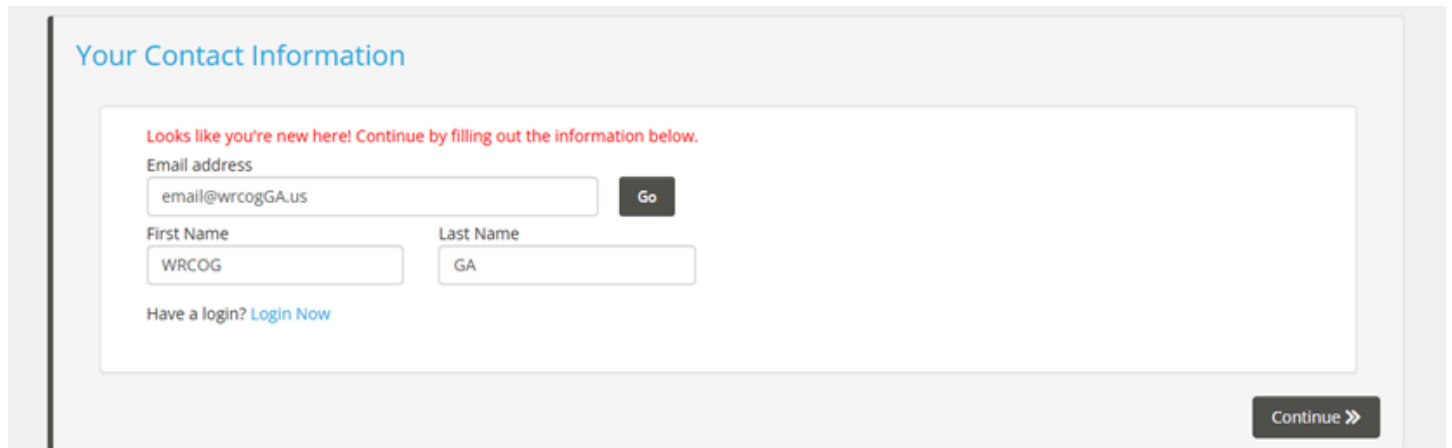
Go to https://connect.wrcog.us/eventscalendar/Details/35th-general-assembly-leadership-address-1429034?sourceTypeId=Hub

Click on either sponsor registration or attendee registration in the right-hand corner.

Enter your email address in the box in the middle of the screen and click "Go". If your email is not in the system, it will ask for your first and last name, enter that, then click "continue"

Select your sponsorship and enter quantity 1. If you wish to add on a booth at the networking event or any ad space, select both the sponsorship level you want and the additional add-on here.

Name	Price	Included Attendees	Quantity
Platinum Sponsor ⌄ 10 dinner tickets, 10 Speaker's Reception tickets,	$13,000	10	– 0 +
Gold Sponsor ⌄ 10 dinner tickets, 8 Speaker's Reception tickets, 2	$11,000	10	– 0 +
Silver Sponsor ⌄ 10 dinner tickets, 5 Speaker's Reception tickets, 1	$9,000	10	– 0 +
Bronze Sponsor ⌄ 5 dinner tickets, 2 Speaker's Reception tickets,	$5,500	5	– 0 +
35th Anniversary Sponsor ⌄ 5 dinner tickets, logo on website, company listed	$3,500	5	– 0 +
Post Event Sponsor ⌄ 10 dinner tickets, 6 Speaker's Reception tickets, 1	$3,500	10	Sold out
Booth at Networking Event ⌄ Bronze or 35th Anniversary Sponsorship add on	$1,500	0	– 0 +
Full-Page Ad ⌄ This ad can be purchased alone or can be added	$1,500	0	– 0 +
Half-Page Ad ⌄ This ad can be purchased alone or can be added	$1,000	0	– 0 +

The bottom box at the screen will automatically populate. No need to add anything here unless you wanted to add additional tickets, if not, click "continue"

Click the sponsor dropdown for who is the sponsor, click the option that shows (me). Add company name

Proceed to the attendee section. To finish your registration, fill in information for at least one attendee now, you can log back in later and finish the registration for the remaining attendees if you do not have all names, email addresses, phone numbers and meal preferences. Please note that each attendee will need a unique email. You may put yourself or other staff as placeholders and make changes later if needed. After filling in the details for the first attendee, click "continue."

Attendee - Sponsor Table (Platinum)

Attendee #1   Total: $0 - *Price is included with Sponsor*

WRCOG GA (Me) ⌄

First Name	Common Name	Last Name	Email Address	Company
WRCOG		GA	email@wrcogGA.us	WRCOG General Assembly

Title

➕ More Information

Address

Address	Address 2	City	Country	State/Province	Postal Code
			United State: ⌄	⌄	

Phone

Phone Number	Type
	⌄

Additional Information

Hotel Reservation Recipient Platinum
Please check if this attendee is a Hotel Reservation Recipient. Only 4 included

☐

Dining Preference
Please select your Dining Preference from the dropdown.

⌄

Food Sensitivities
Please share any food sensitivities that you have so we can accommodate to our best abilities.

Speaker's Reception Ticket
Please check if this contact will be receiving a Speaker's Reception Ticket.

☐

On the final screen choose pay by credit card or check the box at the top for invoice, add in "bill to" information and submit.

Complete Registration

Enter Promo Code ➕

Pay ☐   Pay by Invoice ✔

Bill To ⌄

Total Amount	11000.00
Total Discount	0.00
Tax	0.00
Payment Amount	11000.00

☐ I'm not a robot   reCAPTCHA Privacy - Terms

Submit

Your registration is now complete. You should receive a confirmation email and will later receive a separate email with instructions on how to create an account so you may log in and adjust any information as needed. Your confirmation email will include a link to your invoice/receipt and important dates and information for your sponsorship materials.

If you have any questions, please email generalassembly@wrcog.us